



REQUEST FOR PROPOSAL NO: 357905

TITLE: Outer Area End States Construction Facility Maintenance Services

May 03, 2022

Dear Prospective Offeror:

Request for Proposal No: 357905 – Outer Area End States Construction Facility Maintenance Services

Central Plateau Cleanup Company (CPCC) is interested in receiving proposals for the performance of Facility Maintenance Services for construction forces occupied facilities in support of the Outer Area End States Project, Richland, Washington, under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

The anticipated schedule for this solicitation and award activity is as follows:

Notification of Intent to Propose Due:	May 30, 2022
RFP Questions Due:	June 2, 2022
Clarifications complete:	June 9, 2022
Priced Proposals Due:	June 16, 2022
Anticipated Contract Award:	July 28, 2022

Sincerely,

Austin Armstrong, Contract Specialist
Procurement



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Acronyms

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCCO	Central Plateau Cleanup Company



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SECTION A – REQUEST FOR PROPOSAL

1.0 INTRODUCTION

Central Plateau Cleanup Company (CPCCo) acting under its contract with the Department of Energy, requests Offerors to submit a proposal to perform Construction Facility Maintenance Services described by this RFP. The RFP calls for a hybrid business arrangements made up of two portions: Firm Fixed Price (FFP) for the base scope with the ability to price and award firm fixed price emergent/discretionary work on a case-by-case basis. For cost segregation purposes, CPCCo may issue individual contract releases/tasks. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

2.0 BASIS OF AWARD

CPCCo intends to award a hybrid ordering agreement consisting of two portions: 1) Firm Fixed Price (FFP) Release(s) for all FFP work prescribed by SOW Sections 3.1-3.4 and 2) Discretionary Support Services not included in SOW Sections 3.1-3.4, which shall be authorized on a case-by-case basis through an independent task authorization process (not priced at time of RFP). Award will be made to the lowest evaluated price among offers that meet all requirements of the RFP. Award may be made on the initial offers received, without discussions. Therefore, initial proposals should contain the Offeror's best price and technical terms.

2.1 Acceptance or Rejection of Proposals

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:



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- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

2.2 Responsiveness Determination

CPCCo will determine if the offeror is responsive to CPCCo requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability and past performance for CPCCo or other customers. The determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

2.3 Proposal Costs

CPCCo is under no obligation to pay proposal preparation costs.

2.4 Award Notification

CPCCo will notify all of the Offerors after CPCCo selects an Offeror for award. There will be no public opening of proposals.

3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the offeror has a thorough understanding of and will be able to perform the proposed contract successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about offeror's proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

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3.1 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.2-3.4 below. Each volume of the proposal shall be separate and complete.

The following documents make up a complete proposal package:

3.2 Volume I – Technical Proposal

Volume I shall consist of the Offeror's discussion that addresses the Offeror's capabilities and what the Offeror will do to satisfy the requirements of the solicitation. Omit all cost or pricing details from the technical proposal. The Offeror shall provide one (1) original of this volume.

Additionally, as it relates to the Qualification Standards delineated in RFP Sections 4.0, Offeror shall include the following in its technical proposal:

- Qualification Standard 1 (Local office), Required Submittal - The Offeror shall provide a detailed description of their local office capabilities including available resources (both in labor and equipment) and the office's location relative to Hanford.
- Qualification Standard 2 (HSSA), Required Submittal - The Offeror shall provide a copy of its Employer Compliance Agreement and Signature Sheet or other similar forms of acceptable documentation that acknowledges the Offeror's acceptance of, and agreement to be bound by, the Hanford Site Stabilization Agreement.
- Qualification Standard 3 (HR Programs), Required Submittal - Offeror can demonstrate meeting this requirement by submitting a copy of the table of contents from the appropriate programs and policies. The Offeror shall also provide a detailed discussion of its ability to plan and organize resources to ensure quality project support will be provided, in an efficient and timely manner, when needed.
- Qualification Standard 4 (DBA Certified Payroll), Required Submittal – Evidence documenting the Contractor has experience performing and has successfully met the certified payroll submittal requirements of the David-Bacon Act.
- Past Performance, Required Submittal – The Offeror shall furnish three (3) references for previous (dating back up to 5 years) and current projects. References shall include



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the following current and up-to-date information for each specific reference. Note: Information gained elsewhere by CPCCo can also be used as part of the evaluation.

- a) Client Name and Address
- b) Client Technical Point of Contact and phone number
- c) Contract Number
- d) Brief Description of Work Scope
- e) Contract Type
- f) Period of Performance
- g) Original Contract Value \$<<insert value>>
- h) Final Contract Value \$<<insert value>>

If these latter two amounts are different, provide a brief explanation for the difference

3.3 Volume II – Cost/Price and Contractual Proposal

Volume II shall consist of the Offeror's proposed pricing as instructed in the RFP pricing instructions. A price sheet is included in the RFP as an attachment; the Offeror must complete the sheet as formatted. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design. Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B. The Offeror must submit one (1) original of this volume.

- Price Proposal Worksheet - RFP Attachment 2. The Offeror must use and complete the provided pricing proposal worksheet template as formatted. All pricing assumptions shall be clearly stated in the RFP Price Proposal. Offeror shall provide firm fixed pricing for the FFP work prescribed in the Statement of Work (SOW Sections 3.1-3.4). Pricing for "Discretionary Support Services" described in the SOW is not being requested at this time, but will go through a post-award task authorization process on a case-by-case basis as needed.
- Representations and Certifications – RFP Attachment 4. The Offeror shall complete and return the Representations and Certifications documentation. The Offeror shall complete sections 21 and 22 including the NAICS code and size standard identified in section 6.3 of this RFP and return Attachment 2, Representations and Certifications documentation.



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3.4 Offeror's Acceptance

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror's submission of a proposal signifies the Offeror's unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception, and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

3.5 Exceptions to Technical Requirements and Other Terms and Conditions

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CPCCo considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.

3.6 Proposal Validity Period

A proposal shall remain firm for 120 days after the proposal due date.

4.0 QUALIFICATION STANDARDS

CPCCo has established the following qualification standards that must be fully met in order for an Offeror to be considered for award. It is CPCCo's policy to offer the opportunity to compete for its procurements as is reasonably and economically feasible. However, in view of the distinctive characteristics of CPCCo's programs, those potential Offerors who do not already possess the capability to meet the qualifications standards are encouraged not to incur proposal and other expenses involved in competitive submissions.

1. Qualification Standard 1 - The Offeror shall have and maintain an office within the local vicinity of the Hanford site. Local vicinity is defined as Benton, Franklin, Walla Walla and Yakima counties in the State of Washington. It is expected that the Offeror will have a private office location suitable for on-going business meetings. It is not acceptable for the office to be located in a home residence.



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2. Qualification Standard 2 - The Offeror shall be signatory to the Hanford Site Stabilization Agreement (HSSA).
3. Qualification Standard 3 - The Offeror must demonstrate the existence of established staffing and Human Resource programs/policies to support management of craft personnel from on-boarding to off-boarding, up to and including management of employee concerns and disciplinary issues.
4. Qualification Standard 4 - The Offeror must demonstrate experience in successfully meeting certified payroll submittal requirements as dictated per the Davis-Bacon Act.
5. Qualification Standard 5 - Proposals made under this acquisition are solicited from Small Business Concerns only, including; Small Disadvantaged, Women-Owned, Veteran-Owned, Service Disabled Veteran-Owned, and HUBZone small businesses. Any resulting Subcontract shall be performed solely by Small Businesses.

5.0 PROPOSAL SUBMITTAL DIRECTIONS

5.1 Notification of Intent to Propose

CPCCo requests that a prospective Offeror notify CPCCo in writing by 5:00 p.m. on May 30, 2022 indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.

5.2 Deadline

Proposals are due by 5:00 p.m. on June 16, 2022. CPCCo reserves the right to reject any proposal received after the deadline.

5.3 Submittal Address

Identify the package containing the proposal as "Proposal in Response to RFP 357905".

- 5.4 The preferred method for receiving proposals is via e-mail. Offeror shall submit proposals to CPCCo Contract Specialist Austin Armstrong at Austin_C_Armstrong@rl.gov

5.5 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

5.6 Questions and Comments Regarding the RFP

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than June 2, 2022. The Offeror may transmit questions and comments via fax



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or e-mail. CPCCo will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CPCCo will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

5.7 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

6.0 NOTICES TO OFFERORS

6.1 Anticipated Award Date

The anticipated award date for this RFP is July 28, 2022.

6.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

6.3 North American Industry Classification System (NAICS) Code and Size Standard

CPCCo has determined that North American Industry Classification System (NAICS) Code 238990 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$16.5m.

6.4 Identification of Proprietary Data

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be "proprietary data", the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

6.5 Certified Cost or Pricing Data

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

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6.6 Financial Capability Determination Information

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

6.7 Subcontracting

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

6.8 Small Business Set Aside

Proposals made under this solicitation shall be from small business concerns, including; Disadvantaged, Women Owned, Veteran Owned, Service Disabled Veteran Owned and HUBZone small businesses. Proposals received from concerns that are not small businesses shall not be considered for this solicitation. Disadvantaged, Women Owned, Veteran Owned and service Disables Veteran Owned may self-certify to these categories as defined by the Small Business Administration (www.sba.gov). HUBZone businesses must be certified by the Small Business Administration.



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6.9 Ship to Address

All shipping containers and paperwork are to be marked with the following legend:

U.S. Department of Energy
c/o Central Plateau Cleanup Company, Inc.
2355 Stevens Drive, Building 1163
Richland, WA, 99352

6.10 Buy American Act

In accordance with the Buy American Act (BAA, FAR part 25) domestic end products as defined in the BAA shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CPCCo prior to contract award. Contractor certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

FAR -- Part 25 Foreign Acquisition



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SECTION B – RFP ATTACHMENTS

1.0 ATTACHMENT 1 – STATEMENT OF WORK

- Attachment 1.1: Appendix A 300 Area CWPP (FY22)
- Attachment 1.2: Task Appendix B – OAES – Task Spreadsheet – R1

2.0 ATTACHMENT 2 – PRICE PROPOSAL WORKSHEET

3.0 ATTACHMENT 3 – DRAFT 4-PART CONTRACT

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS&CERTS)

4.0 ATTACHMENT 4 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 Revision 0, Dated January 25, 2021

[Reps & Certs \(SP-16\)](#)