



**REQUEST FOR PROPOSAL NO: 360100**

August 2, 2022

Dear Prospective Offeror:

**REQUEST FOR PROPOSAL NO: 360100 – PURGE WATER TRUCKS TANK SYSTEM CHECKS AND OPTIONAL REPAIRS**

Central Plateau Cleanup Company (CPCCo) is interested in receiving proposals for the Purge Water Trucks Tank System Checks and optional repairs in Richland, Washington, under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

The anticipated schedule for this solicitation and award activity is as follows:

Notification of Intent to Propose Due:	August 8, 2022
RFP Questions Due:	August 10, 2022
Clarifications complete:	August 11, 2022
Priced Proposals Due:	August 18, 2022
Anticipated Contract Award:	September 1, 2022

Sincerely,

S. Bradley, Contract Specialist  
Procurement

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**Acronyms**

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCCO	Central Plateau Cleanup Company



## **SECTION A – REQUEST FOR PROPOSAL**

### **1.0 INTRODUCTION**

Central Plateau Cleanup Company (CPCCo) acting under its contract with the Department of Energy, requests Offerors to submit a proposal for a Firm Fixed Price type of contract to provide Purge Water Trucks Tank System Checks and optional repairs. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

### **2.0 BASIS OF AWARD**

Award shall be made to the Offeror submitting the lowest evaluated price among offers that meet all requirements of the RFP. Contract award may be made on the initial offers received, without discussions. Therefore, initial proposals should contain the Offeror's best price and technical terms.

#### **2.1 Acceptance or Rejection of Proposals**

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or



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- cancel the RFP without awarding a contract.

### **2.2 Responsiveness Determination**

CPCCo will determine if the offeror is responsive to CPCCo requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability and past performance for CPCCo or other customers. The determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

### **2.3 Proposal Costs**

CPCCo is under no obligation to pay proposal preparation costs.

### **2.4 Award Notification**

CPCCo will notify all of the Offerors after CPCCo selects an Offeror for award. There will be no public opening of proposals.

## **3.0 PROPOSAL PREPARATION INSTRUCTIONS**

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the offeror has a thorough understanding of and will be able to perform the proposed contract successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about offeror's proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

### **3.1 Proposal Content**

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.2-3.4 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details



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from the technical proposal. Where estimated labor hours will provide clarity, propose them as hours only with no indication of price in the technical proposal.

The following documents make up a complete proposal package:

### 3.2 Volume I – Technical Proposal

Volume I shall consist of the Offeror's discussion that addresses the qualification standards, the Offeror's capabilities, and what the Offeror will do to satisfy the requirements of the solicitation. This volume shall also specifically address the elements listed below to further substantiate their technical acceptability for this solicitation. The Offeror shall provide one (1) copy of this volume.

1. Technical approach and capabilities – Provide a discussion demonstrating the Offeror's understanding of the technical aspects of this procurement. The Offeror shall provide a written description of how the Offeror plans to accomplish the activities as required by the Statement of Work. Include any preliminary calculations, drawings, manufacturer's specifications or other confirmatory basis in sufficient detail as to support compliance to the technical requirements.

2. Relevant Experience and past performance

The Offeror shall furnish three (3) relevant projects (past or current) along with references (past project should be within the last 3 years). References shall include the following current and up-to-date information for each specific reference. Note: Information gained elsewhere by CPCCo can also be used as part of the evaluation.

- Client Name and Address
- Client Technical Point of Contact and phone number
- Contract Number
- Brief Description of Work Scope
- Contract Type
- Period of Performance
- Original Contract Value \$<<insert value>>
- Final Contract Value \$<<insert value>>

If these latter two amounts are different, provide a brief explanation for the difference.

3. List of Key Personnel including Qualifications

### 3.3 Volume II – Cost/Price and Contractual Proposal

Volume II shall consist of the Offeror's proposed pricing as instructed in the RFP pricing instructions. If a price sheet is included in the RFP below or as an attachment, the Offeror must complete the sheet as formatted. If a price sheet is not attached, the Offeror

may submit their cost/price proposal in a format of their choosing. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design. Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B. The Offeror must one (1) copy of this volume.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 “Discounts for Prompt Payment” discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the award and will be taken if payment is made within the discount period indicated in the offer by the offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, offerors awarded contracts may include discounts for prompt payment on individual invoices.

### **3.4 Volume III – Quality Assurance Manual**

Volume III shall consist of one (1) copy of your Quality Assurance Manual as required by the Statement of Work. If the Offeror’s Quality Assurance Manual has been previously submitted and approved by CPCCo, the Offeror shall submit a statement indicating prior approval and that no changes have occurred. In the event that changes have occurred, submit a statement detailing the changes.

### **3.5 Offeror’s Acceptance**

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror’s submission of a proposal signifies the Offeror’s unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

### **3.6 Exceptions to Technical Requirements and Other Terms and Conditions**

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror’s proposal is based. Offerors are notified that CPCCo considers the Offeror’s compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror’s proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.



**3.7 Proposal Validity Period**

A proposal shall remain firm for 120 days after the proposal due date.

**4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA**

Information such as experience, proposed work plans, past performance, key personnel, available resources and equipment and any other information available may be used by CPCCo in evaluating the offeror's capabilities, responsibility and responsiveness to the solicitation.

CPCCo will first evaluate each Offeror's proposal to determine whether the information provided meets any qualification standards. The Offeror's proposal must meet the qualification standards to be considered for further evaluation. Those proposals considered as meeting the qualification standards will be further evaluated for technical and commercial acceptability.

The Offeror shall address each of the qualification standards and state how the Offeror specifically meets each one.

**4.1 Qualification Standards**

CPCCo has established the following qualification standards that must be fully met in order for an Offeror to be considered for award. It is CPCCo's policy to offer the opportunity to compete for its procurements as is reasonably and economically feasible. However, in view of the distinctive characteristics of CPCCo's programs, those potential Offerors who do not already possess the capability to meet the qualifications standards are encouraged not to incur proposal and other expenses involved in competitive submissions.

- A. Standard No. 1 – CWI Inspector – Welding inspector shall be certified in accordance with AWS QC1, Standard for AWS Certification of Welding Inspectors.
  
- C. Standard No. 2 – Welders – Welders shall be qualified in accordance with ASME Boiler & Pressure Vessel Code (BPVC) IX, Qualification Standard for Welding, Brazing, and Fusing Procedures; Welders; Brazers; and Welding, Brazing, and Fusing Operators.

**5.0 PROPOSAL SUBMITTAL DIRECTIONS**

**5.1 Notification of Intent to Propose**

CPCCo requests that a prospective Offeror notify CPCCo in writing by 4:00 p.m. on August 8, 2022, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.





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### **5.2 Deadline**

Proposals are due by 4:00 p.m. on August 18, 2022. CPCCo reserves the right to reject any proposal received after the deadline.

### **5.3 Submittal Address**

Identify the package containing the proposal as “Proposal in Response to RFP 360100”.

Address a proposal and send via e-mail to the address below.

The Contract Specialist’s telephone number is 509-376-5576 and the e-mail address is [steven\\_b\\_puntenney@rl.gov](mailto:steven_b_puntenney@rl.gov). The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

### **5.4 Withdrawal**

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

### **5.5 Questions and Comments Regarding the RFP**

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than 4:00 p.m. on August 10, 2022. The Offeror may transmit questions and comments via fax or e-mail. CPCCo will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CPCCo will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

### **5.6 RFP Amendments**

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

## **6.0 NOTICES TO OFFERORS**

### **6.1 Anticipated Award Date**

The anticipated award date for this RFP is September 1, 2022.

## **6.2 Precedence of Requirements**

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

## **6.3 North American Industry Classification System (NAICS) Code and Size Standard**

CPCCo has determined that North American Industry Classification System (NAICS) Code 811310 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$8M.

## **6.4 Identification of Proprietary Data**

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

## **6.5 Certified Cost or Pricing Data**

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

## **6.6 Financial Capability Determination Information**

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

## **6.7 Subcontracting**

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.



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Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Lower-Tier Subcontractor Flowdown Certification form and instructions located on this [webpage](#).

CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

### SECTION B – RFP ATTACHMENTS

#### 1.0 Attachment 1 – Statement of Work

#### 2.0 Attachment 2 – Pricing Spreadsheet

#### 3.0 Attachment 3 – Draft 4-part Contract

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS&CERTS)

#### 4.0 Attachment 4 – Special Provisions - Representations and Certifications

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 Revision 1, Dated May 4, 2022

[https://cpcco.hanford.gov/files.cfm/SP-16\\_Rev1.pdf](https://cpcco.hanford.gov/files.cfm/SP-16_Rev1.pdf)

#### 5.0 Attachment 5 – Lower Tier Subcontractor Flowdown Certification