



**REQUEST FOR PROPOSAL NO: 358120**

**TITLE: Hanford Geophysical Logging Services**

May 10, 2022

Dear Prospective Offeror:

Request for Proposal No: 358120

Central Plateau Cleanup Company (CPCCC) is interested in receiving proposals for Hanford Geophysical Logging Services for the Soil and Groundwater Project in Richland, Washington, under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Please note that this procurement action will utilize the Supply Chain Management Center (SCMC) eSourcing Tool for receiving proposals. The process is further described in the attached Request for Proposal (RFP).

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

Sincerely,

Ginny Jacobsen, Contract Specialist  
Procurement



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**Acronyms**

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCC	Central Plateau Cleanup Company



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## **SECTION A – REQUEST FOR PROPOSAL**

### **1.0 INTRODUCTION**

Central Plateau Cleanup Company (CPCCo), herein referred to as the Buyer, acting under its prime contract with the Department of Energy, requests Offerors to submit a proposal for a Firm Fixed Price type of contract to provide Hanford Geophysical Logging Services.

This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors.

Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains:

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

Buyer may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

This Solicitation requires all Offerors submitting proposals to access the Supply Chain Management Center (SCMC) eSourcing Tool to input pricing. Upon receipt of Offeror's notification of intent to propose Buyer will provide the Offeror an email notification with a link to the SCMC eSourcing event including access instructions. Offeror will be afforded the opportunity to preview the application and place pricing information prior to the commencement of an event. This preview phase is called the pre-bid period. At the conclusion of the pre-bid period, the eSourcing event will commence and continue until its expiration. Events typically last 15-30 minutes.

This action will be conducted as an electronic bidding process with the ability to decrement bid. Upon the Offeror's submittal of their initial price and after commencement of the event, the Offeror will be assigned a number that corresponds to the rank of their price relative to the pricing submitted by other participants. The lowest priced submittal is ranked number one, the second lowest price is ranked number two, the



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third lowest price is ranked number three, and so on. An Offeror may revise and submit lower pricing until the event expires. Pricing cannot be increased.

The tool will not disclose the Offeror's proposed price to other Offeror's nor will it disclose the lowest proposed price.

This solicitation and resultant award are considered a negotiated procurement which means that, submitting the lowest priced proposal does not guarantee award. Buyer must complete a full evaluation of the submitted proposals prior to making an award determination. Buyer reserves the right to conduct negotiations prior to award or to award a contract based upon initial proposals received; without further discussions. In the unlikely event of a discrepancy among any of the Offeror's documents or information submitted through the eSourcing website, the information received and confirmed by Buyer shall govern. However, Offerors are required to submit proposals consistent with the price proposed during the eSourcing event and may not intentionally submit a revised proposal after completion of the event.

NOTE: Following the eSource event, Offerors are required to submit their proposals (see 3.0 Proposal Preparations Instructions below) in electronic form (pdf) electronically within three hours of the completion of the eSource Event (see 3.0 Proposal Preparations Instructions below).

## 2.0 BASIS OF AWARD

The Buyer intends to award a contract as a result of this RFP to the responsible Offeror that represents the best value to the Buyer and the Government. In determining the best value to the Buyer and the Government, the evaluation factors for the Technical Proposal, when combined, are more important than the evaluated price. The Buyer is more concerned with obtaining a superior technical proposal than making award at the lowest evaluated price. However, the Buyer will not make an award at a price premium it considers disproportionate to the benefits associated with the evaluated superiority of one Offeror's technical proposal over another. The Buyer will assess what the strengths and weaknesses and the relevant Past Performance information between or among competing technical proposals indicate from the standpoint of: (1) what the difference might mean in terms of anticipated performance, and (2) what the evaluated price to the Buyer would be to take advantage of the difference. The closer or more similar in merit that Offerors' technical proposals are evaluated to be, the more likely the evaluated price may be the determining factor in selection for award.

Refer to Section 4.0 for a description of the evaluation criteria.



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#### 2.1 Acceptance or Rejection of Proposals

Buyer reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. Buyer may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

#### 2.2 Responsiveness Determination

Buyer will determine if the Offeror is responsive to Buyer requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability, and past performance for Buyer or other customers. The determination may be made at any time by Buyer without additional questions or revision. Buyer may waive minor informalities and irregularities in offers received.

#### 2.3 Proposal Costs

Buyer is under no obligation to pay proposal preparation costs.

#### 2.4 Award Notification

Buyer will notify all of the Offerors after Buyer selects an Offeror for award. There will be no public opening of proposals.

### 3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the Offeror has a thorough understanding of and will be able to perform the proposed contract successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about Offeror's



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proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

#### **3.1 Proposal Content**

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and Offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.2-3.3 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details from the technical proposal. Where estimated labor hours will provide clarity, propose them as hours only with no indication of price in the technical proposal.

The following documents make up a complete proposal package:

#### **3.2 Volume I – Technical Proposal**

Volume I shall consist of the Offeror's discussion that addresses the qualification standards and technical evaluation criteria, the Offeror's capabilities, and what the Offeror will do to satisfy the requirements of the solicitation. The Offeror shall provide an electronic copy of this volume. The evaluation criteria identified in Section 4.0 will be used to determine the Offeror's understanding of the work to be performed, the Offeror's qualifications to perform this work, and the acceptability of the proposed technical approach.

For the proposal to be evaluated strictly on the merit of the technical and management material submitted, no contractual cost or pricing information shall be included in this volume of the proposal.

The proposal shall describe the proposed technical approach in sufficient detail to ensure that the requirements of the Statement of Work (SOW) are met. Simply repeating the SOW requirements or merely offering to perform the work may result in a lower evaluation or the offer being determined technically unacceptable.



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**3.3 Volume II – Cost/Price and Contractual Proposal**

Volume II shall consist of the Offeror’s proposed pricing as instructed in the RFP pricing instructions. If a price sheet is included in the RFP below or as an attachment, the Offeror must complete the sheet as formatted. If a price sheet is not attached, the Offeror may submit their cost/price proposal in a format of their choosing. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design. Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B. The Offeror shall provide an electronic copy of this volume.

**3.4 Offeror’s Acceptance**

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror’s submission of a proposal signifies the Offeror’s unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

**3.5 Exceptions to Technical Requirements and Other Terms and Conditions**

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror’s proposal is based. Offerors are notified that Buyer considers the Offeror’s compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from Buyer. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror’s proposal is based only on the proposed exceptions, Buyer may determine that the proposal is non-responsive.

**3.6 Proposal Validity Period**

A proposal shall remain firm for 120 days after the proposal due date.

**4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA**

Information such as experience, proposed work plans, past performance, key personnel, available resources and equipment and any other information available may be used by Buyer in evaluating the Offeror’s capabilities, responsibility and responsiveness to the solicitation.

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Buyer will first evaluate each Offeror's proposal to determine whether the information provided meets any qualification standard. The Offeror's proposal must meet the qualification standard to be considered for further evaluation. Those proposals considered as meeting the qualification standard will be evaluated against the evaluation criteria. The evaluation criteria are composed of the following technical/business and cost/price factors:

Buyer will use the evaluation criteria to determine the Offeror's understanding of the work, the Offeror's qualifications to perform the work, and the acceptability of the Offeror's proposed technical and management approach.

The Offeror shall address each of the qualification standards and evaluation criteria and state how the Offeror specifically meets each one.

**4.1 Qualification Standard**

Buyer has established the following qualification standard that must be fully met in order for an Offeror to be considered for award. It is Buyer's policy to offer the opportunity to compete for its procurements as is reasonably and economically feasible. However, in view of the distinctive characteristics of Buyer's programs, those potential Offerors who do not already possess the capability to meet the qualifications standard is encouraged not to incur proposal and other expenses involved in competitive submissions.

**A. Standard No. 1-Local Area**

The Offeror shall have and maintain an office located within the local vicinity of the Hanford site. Local vicinity is defined as Benton, Franklin, and Yakima counties in the State of Washington.

This criterion is fully met when the Offeror's submitted information includes a copy of a valid business license issued by the State of Washington, or proof application has been submitted for said business license, reflecting the business location to be in one of the three referenced counties. Business concerns that are not operating in the local vicinity but plan to respond to this solicitation must provide sufficient details with their proposals demonstrating that they will be fully operational on or before the start date for the resultant contract.

**4.2 Technical/Business Evaluation Criteria**

The following evaluation criteria are the technical and business criteria that will be used along with cost or price in determining which Offeror will be selected (if at all) for an award: Past Performance, Key Personnel and Cost/Price. Past Performance and Key Personnel are of equal significance and are rated equally. Price will be a significant evaluation factor.

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**A. Past Performance**

This factor refers to the Offeror's past performance in providing managed task services to Hanford Site prime contractors or other government facilities, such as Department of Defense (DOD) and Department of Energy (DOE).

- Offeror shall provide documentation of previous geophysical logging experience supporting the installation of new extraction, injection and monitoring wells, vadose zone monitoring, and well decommissioning at Hanford, other DOE sites or Similar DOD sites.
- To fully meet expectation, previous experience should include at a minimum: previous geophysical logging experience in the following areas; identification and assay of natural and manmade radionuclides in cased boreholes, neutron moisture logging to measure volumetric percent moisture in cased boreholes, borehole gyroscope deviation system, and calibration certificates of the geophysical logging equipment. Examples of technical reports for each of the areas listed above including an interpretation of the geophysical data (include electronic data submittals).
- Submittals shall include:
  1. Client Name and Address
  2. Client Technical Point of Contact and phone number
  3. Contract Number
  4. Brief Description of Work Scope referenced
  5. At least four formally submitted logging reports (one for each area identified above) including electronic data format, if applicable
  6. Contract Type
  7. Period of Performance
  8. Original Contract Value \$
  9. Final Contract Value \$

If these latter two amounts are different, provide a brief explanation for the difference.

**B. Key Personnel**

Offeror shall submit resumes and availability of contractor personnel proposed for this project.

Required Submittals -- This criterion is fully met when the Offeror's submitted information includes:

- Resumes of Key Personnel
- Training
- Staff available to support contract, and geographic location of staff.



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#### 4.3 Cost/Price Evaluation Criteria

Buyer will analyze the Offeror's pricing and rank the price among the prices of other Offerors. It is important to note that Buyer will not make an award at a significantly higher overall price in order to achieve slightly superior technical or management features. As proposals become more equal in their technical merit, the evaluated price becomes more important.

Submit the following information:

1. Pricing Instructions

Complete the pricing sheet(s) attached to Section B of this RFP.

2. Proposed Payment Schedule

The Offeror may propose a milestone payment schedule and attach it to Section B. Unless proposed and agreed in advance, this contract will be firm fixed price lump sum payment at time of delivery and acceptance by Buyer.

3. Address the Subcontracting Plan or exemption, Section 6.8

4. Representations and Certifications – Section B, The Offeror shall complete and return Attachment 6, Representations and Certifications documentation.

5. The Offeror will provide income statements and balance sheets for the past three (3) years and a current Dunn & Bradstreet report.

#### 5.0 PROPOSAL SUBMITTAL DIRECTIONS

##### 5.1 Notification of Intent to Propose

Buyer requests that a prospective Offeror notify Buyer in writing by 10:00 a.m. on May 17, 2022, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.

##### 5.2 eSourcing Event

The eSourcing event will take place at 10:00 a.m. on June 2, 2022. This event is a Reverse Auction.



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#### 5.3 Deadline

Proposals are due by 1:00 p.m. on June 2, 2022. Buyer reserves the right to reject any proposal received after the deadline.

#### 5.4 Submittal Address

Identify the e-mail containing the proposal as "Proposal in Response to RFP 358120".

Electronic submission by e-mail to [Ginny\\_T\\_Jacobsen@rl.gov](mailto:Ginny_T_Jacobsen@rl.gov) is the submittal method.

The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

#### 5.5 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

#### 5.6 Questions and Comments Regarding the RFP

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than 10:00 a.m. on May 17, 2022. The Offeror may transmit questions and comments via e-mail. Buyer will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, Buyer will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

#### 5.7 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

### 6.0 NOTICES TO OFFERORS

#### 6.1 Anticipated Award Date

The anticipated award date for this RFP is September 1, 2022.

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**6.2 Precedence of Requirements**

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

**6.3 North American Industry Classification System (NAICS) Code and Size Standard**

Buyer has determined that North American Industry Classification System (NAICS) Code 541360 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$16.5 million.

**6.4 Identification of Proprietary Data**

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents Buyer from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

**6.5 Certified Cost or Pricing Data**

The Offeror is not required to provide certified cost or pricing data. However, Buyer may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if Buyer cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

**6.6 Financial Capability Determination Information**

Buyer reserves the right, prior to award, to require the Offeror to submit information that Buyer will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by Buyer.

**6.7 Subcontracting**

Offeror may **not** subcontract any significant portion of this contract without first obtaining concurrence of Buyer to the proposed subcontract scope and subcontractor(s).

Offeror is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

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Offeror shall furnish Buyer a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

Buyer reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

**6.8 Subcontracting Plan**

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Offeror shall submit and utilize a subcontracting plan.

The subcontracting plan must be submitted and accepted by Buyer prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, Buyer's prime contract number 89303320DEM000030 and DUNS number 081368804. Contact the Central Plateau Cleanup Company Small Business Advocate for assistance in reporting.

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless Buyer granted an exemption prior to award for one of the following circumstances:

1. Offeror is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.



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3. The proposed Contract is not expected to exceed \$700,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.

#### **6.9 Identification of Service Animals**

If the Offeror or a planned lower-tier subcontractor requires the use of a service support animal to perform its work under the contract, the Offeror shall disclose and provide information in its proposal that includes a description of the work or task the services support animal has been trained to perform. Service support animals “in training” are not considered service support animals and will not be allowed on the Hanford Site or in Site associated facilities. Other animals, to include pets and “comfort animals” are not permitted access onto the Hanford Site or in Site associated facilities. Service support animals may be excluded from the workplace if the work site cannot support reasonable accommodations. For more information, see the Hanford Site Procedure MSC-PRO-SEC-417, Appendix A-5, p.16.





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**SECTION B – RFP ATTACHMENTS**

**1.0 ATTACHMENT 1 – STATEMENT OF WORK**

**2.0 ATTACHMENT 2 – DRAFT CONTRACT**

**3.0 ATTACHMENT 3 – PRICE PROPOSAL**

**4.0 ATTACHMENT 4 – EXECUTIVE COMPENSATION CERTIFICATION**

Please provide as a separate attachment

**5.0 ATTACHMENT 5 – LOWER TIER SUBCONTRACTOR FLOWDOWN CERTIFICATION**

Please provide as a separate attachment

**6.0 ATTACHMENT 6 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –**

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the Offeror's registered small business size standard.

SP-16 Revision 1, Dated May 4, 2022

[\*\*REPS & CERTS \(SP-16\)\*\*](#)

Please provide as a separate attachment