

**REQUEST FOR PROPOSAL (RFP) AMENDMENT**

<b>RFP NO.</b> 357905	<b>RFP DATE</b> 05/03/2022	<b>AMENDMENT NO.</b> 04	<b>AMENDMENT DATE</b> 06/13/2022
<b>ISSUED BY AND RETURN TO:</b> Central Plateau Cleanup Company P.O. Box 1600 Richland, WA 99352 Attn: Austin Armstrong (509) 376-1155 (tele) austin_c_armstrong@rl.gov MSIN: A4-02		<b>DUE DATE</b>	
		This amendment does not change the date by which offers are due unless a date and time is inserted below.	
		<b>DATE</b> N/A	<b>TIME</b> N/A

**DESCRIPTION OF AMENDMENT**

Request for Proposal 357905 “Outer Area End States Construction Facility Maintenance Services” is hereby amended to provide responses and clarifications to offeror questions. It should be noted that some responses cite CPCCo procedure in their responses. Offeror’s will be provided the cited procedure upon request with the contract specialist. Please see below for questions and answers:

1. There is a spreadsheet supplied with the RFP for “Discretionary Support Services” for items being requested post award. Firm Fixed Pricing Sheet required for this proposal does not contain the same back-up. Is the discretionary support services pricing sheet required for back-up?

**No, please refer to the RFP Section 2.0**

2. SOW 2.0 Description of Work – General provides a list of trailers and their locations. Please provide maps and drawings for these trailers/facilities that include trailer layout, flooring type, location of AED’s and Fire extinguishers.

**Please join the upcoming walkdown to get a visual on locations for trailers and facilities. Refer to Attachment 1, Appendix B, Firm Fix Tasks and IDIQ tasks for important details on the facility types, sizes, usages.**

**All bathroom trailers and approximately 3 office trailers have a linoleum type flooring**

**Trailers with Kitchens and bathrooms have a combo of carpeting in the office spaces and linoleum in the Kitchen and Bathroom.**

**Most trailers have standard pac-mobile carpeting.**

**Each Trailer has 1 to 2 fire extinguishers**

**Each trailer village has at least (1) AED, First-aid location, and eye wash location.**

- 3.1.1 Basic Cleaning Services provides a list of items that we are required to provide a Firm Fixed Price for but does not quantify these items/activities. Please provide clarification/quantify the following items:

- 3.3.1.1.A Daily cleaning is a list of areas/items to be cleaned daily. Please ensure that the drawings requested above include sufficient detail/information to accurately account for these items.

**Please refer to the “Facility Description” column of Attachment 1, Appendix B for descriptions**

of each location.

Assume each office or craft trailer has at minimum 1 – 2 refrigerators and 1 – 2 microwaves in a “kitchenette” setup. If a Kitchen is noted, then the kitchen likely has a stove and counters.

Assume each office trailer has 5 – 10 garbage cans.

Assume each office trailer has 8 – 12 windows.

Assume each office trailer has 2 – 4 entrances with stairs and landings.

4. There are several items requiring restocking/refilling such as paper towel, soap, and toilet paper dispensers. Please ensure that the requested drawings include sufficient detail to accurately procure and provide these items.

The project has completed a walkdown and has ensured that all facilities have the required dispensers in good working order. However, if such items are required for purchase the standard styles are noted below:

Paper Towel Dispensers – Center Pull, Brand: Georgia-Pacific Model#: 58201

Soap Dispenser – FMX-12 Gojo Brand, MFR Model#: 5150-06

Toilet Dispensers – Horizontal Double Roll, Plastic, Jumbo Core – similar to this style:



5. Are there any CPCCo procedures that govern the 3.1.1.A Daily cleaning activities? If so, please provide them.

Daily cleaning activities are to keep the buildings in sanitary and working order driven by OSHA requirements and reliant on the skills of the janitorial craft.

6. What specific training and medical clearances are required for restroom cleaning of bodily fluid and waste?

Specific training for handling bio-hazards will be provided at the time off contract kick-off.

7. Is there a procedure for cleaning of biological waste in the restrooms, I.e., Bodily fluid and waste? If so, can you provide the applicable sections of this procedure?

8. How many entrance Mats does the project have and what are their sizes?

There are mats at each entrance of the buildings

9. Since entrance Mats are to be cleaned weekly based on the manufacturer’s instructions, please provide the manufacturer of these mats as well as a copy of the manufacturer’s instructions.

Mats are to be shaken outside to and vacuumed

10. Please provide a facility map/s showing the exterior trash and ash receptacles. Including the size of trash receptacles and model of ash receptacles.

These items will be pointed out on the walkdown. Assume

11. Please provide drawings showing the windows and detailing what the window covering is (Miniblinds, curtains, etc.) that are to be cleaned monthly.

Assume most if not all office trailer windows have mini blinds.

12. Please provide drawings showing the Buyer-Provided recycling containers. Please ensure that the drawings detail the type of recyclable material for each container and size of each container.

Cardboard recycling is the only current recycling program running in the 300 Area.

13. Please provide drawings that accurately show/detail the Quarterly cleaning items such as windows, refrigerators, and exterior hard surfaces (sidewalks and walkways). Please ensure that the elevation drawings are included to accurately account for the high surface areas above 70”.

14. In the past the Quarterly cleaning items have been requested to be performed on off shift premium time days (Fridays and Saturdays). Please clarify if these activities are to be performed on off shift days and if the facility will be vacant for these activities.

All activities will be performed on straight time, additional coordination with asking occupants to leave their workspace temporarily may be required.

### 3.1.2 Emergency or Special Event Cleaning

15. For clarification Emergency or Special Event Cleaning pricing is not included with the proposal at this time and can only be requested via a Firm Fixed Price Release request issued by the contracting officer. If this is incorrect, please clarify.

Special event cleaning outside of standard work, ie: Covid Response Cleaning, will be addressed in a separate Task Order.

### 3.1.3 Basic Cleaning Requirements

16. SOW section 3.1.3 Basic cleaning requirements is not referenced on the provided pricing sheets. Are the Basic cleaning requirements to be included in the Firm Fixed Pricing Category for SOW 3.1.1 Basic Cleaning Services?

17. Is there a CPCCo procedure for trash removal requirements? If so, please provide the applicable section of said procedure.

The facilities on the Hanford project are to be maintained in sanitary and good working order. This includes removing trash daily from each facility and ensuring that items are not left that may attract pests.

18. Please provide a drawing identifying the size, type and locations of the Solid Waste Accumulation holding areas identified in SOW 3.1.3.A.i

These will be pointed out in the walkdown.

19. Does the project have satellite accumulation areas for the universal wastes mentioned in SOW section 3.1.3.A.ii?

All project Universal Waste is to be delivered to the Shift Office, the shift office is moving to a new location and can be found at MO-987

20. SOW section 3.1.3.A.ii simply mentions that the contractor is to notify the buyer of any universal wastes. Is the contractor expected to perform any handling or disposal of universal wastes? If so, please clarify/quantify and provide any applicable procedure/s.

Please refer to procedure CPCC-PRO-OP-52525 Universal Waste/Recycle Material Handling

and Packaging.

### 3.3.1 Heating Ventilation and Air Conditioning (HVAC) – Preventative maintenance

21. 3.3.1 states that the contractor shall perform semi-annual PMs on HVAC equipment in designated facilities. Please provide an equipment list of the HVAC units to PM. Please include size, type, and model numbers for the HVAC units as well as a facility map that accurately corresponds to these units.

Please refer to Attachment 1, Appendix B for types of units.

22. Please provide any applicable procedures and work control documents associated with the semi-annual HVAC PMs.

A PM package is provided semi-Annually.

The expectation is that a Licensed HVAC technician completes these PMs Semi-Annually. All applicable Hanford safety requirements apply.

*The following items are required Semi-Annually, this list may not be all inclusive:*

Check vent system

Monitor System operations per manufacturer

Verify proper settings and functionality of the thermostat

Measure Temp and rise or adjust as necessary

Listen for indication of worn belts, bearings or other parts

Visually inspect all accessible components

Visually Check Electrical Connections and all visible wiring

Monitor air conditioning and heat pump system for correct refrigerant charge

Replace/Clean Filters

Record Filter Cleaning/Replacement and filter size on the data sheet

Fill out all required documents and reports

Post Maintenance:

Check proper HVAC operation

Check Inlet and Outlet Temperatures

Record Amperages for components listed on data sheets

Check supplemental heat

Check defrost timer and defrost controls for proper operation (Fall ONLY)

Evaluate refrigerant cycle and pressure

If problems are suspected, check unit temperature and pressures.

Check and adjust thermostat settings, as required

Add or Remove Refrigerant, as needed

23. Are the inspection reports for the HVAC units to be on the contractor's forms or is there a facility form? If there is a specific form, please provide.

All findings shall be recorded on data sheets from the provided PM Work Package and all comments are required to be submitted on the work record. Additionally, all required repairs are to be documented and provided to the Maintenance Management.

### 3.3.3 Teamster Support

24. At the end of the walk down it was mentioned that the project expectation for Teamster support is that 2 teamsters will be needed for the pickup and transportation of materials. Can you confirm this?

Due to the criticality and needs of the project, (2) teamsters, at least (1) who is authorized through the DOT program is a project need. Teamsters are in charge of moving material for the project procurement department, as well as supporting moves, construction work, and more. Teamsters may also require the support of laborers from time to time to complete a job.

### 3.3.4 Other Facility Services

25. Please provide the applicable procedures for the Monthly and Annual AED, eyewash, and fire extinguisher inspections.

Monthly and annual AED: Procedure #: CPCC-PRO-MN-40470, Rev 0-1

Eye Wash: Procedure #: CPCC-PRO-SH-40464

Fire Extinguishers: Procedure #: CPCC-PRO-FP-54129, Rev 0-1

26. Is there any expectation for onsite administrative support for the contractor, such as Project management, submittals, procurement, and training coordination? It would be up to the bidders discretion, approximately 3 office spaces will be available for use. The expectation is the subcontractor provide effective administration to ensure work keeps running smoothly.
27. What are the project expectations for providing a Field Work Supervisor? Will this be a position that participates in field work or is the expectation that the FWS will be full time on coordination and/or client support? The fieldwork supervisor is expected to perform as oversight and have experience supervising multiple union crafts at the same time, additionally, the FWS is expected to be qualified as a CPCCo qualified FWS within 3 - 6 months of contract kick-off if they are not already qualified. The FWS is primarily a supervisor role, with occasional needs to assist. However, offeror is to have proper personnel to complete all tasks without enlisting the FWS's help.
28. What is the project expectation for providing Field Safety Representatives during the base scope of work?
- The project expects the Field Safety Representative to perform safety duties full-time, as safety walkdowns, safety oversight, remain involved in project safety goals and meetings, reporting, engaging with project safety representatives, while complying to all OSHA, Hanford, and Project Safety requirements.
29. Will there be any need for Teamsters to operate GFE equipment or vehicles? If the teamsters require to be on the HMIS approved list for this, will there be any advantage to having pre-

qualified and pre-trained teamsters?

Yes, Teamster will be operating GFE equipment and vehicles. While it is preferred that the teamsters come in with training and qualifications, it is not required, teamsters who are not trained and qualified are expected to be trained and qualified within 3 – 6 months of contract kickoff, including completing all requirements for the DOT program.

30. With the abundance of questions and information still needed for subcontractors, can the proposal due date be extended by 2 weeks? **Proposal due date has been revised to June 30, 2022.**

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Except as provided herein, all terms and conditions of the Request for Proposal remain unchanged and in full force and effect.

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## II. ACKNOWLEDGMENT OF AMENDMENT

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Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the revised Due Date above (if revised), whichever is later. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment.

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<b>NAME AND ADDRESS OF OFFEROR</b>	<b>NAME OF SIGNER</b>
	<b>TITLE OF SIGNER</b>
<b>OFFEROR</b> ( <i>Signature of person authorized to sign</i> )	<b>DATE</b>

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