



**REQUEST FOR PROPOSAL NO: 356258 Rev. 2**

**IDF Liquid Tanker Trailer**

May 10, 2022

Dear Prospective Offeror:

Request for Proposal No: 356258 Rev. 2 – IDF Liquid Tanker Trailer

The Central Plateau Cleanup Company (CPCCo) is interested in receiving proposals for the delivery of one (1) liquid tanker trailer that meets the specifications listed in Statement of Work Attachment 1 – Equipment Specifications in support of operations at the Integrated Disposal Facility (IDF) in Richland, Washington under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

Sincerely,

S. Bradley Punttenney, Contract Specialist  
Procurement

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**Acronyms**

BTR	Buyer's Technical Representative
DOE	Department of Energy
IDF	Integrated Disposal Facility
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCCo	Central Plateau Cleanup Company

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**SECTION A – REQUEST FOR PROPOSAL**

**1.0 INTRODUCTION**

The Central Plateau Cleanup Company (CPCCo), acting under its contract with the Department of Energy, requests Offerors to submit a proposal for a Firm Fixed Price (FFP) type of contract for the delivery of one (1) liquid tanker trailer that meets the specifications listed in Statement of Work (SOW) Attachment 1 – Equipment Specifications as well as an Operations and Maintenance manual (O&M), spare parts list, shop drawings, manufacturers cut sheets for materials or components, and a certification that the delivered equipment is in conformance with the required Department of Transportation (DOT) regulations and the specifications listed in the SOW. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

**2.0 BASIS OF AWARD**

Award shall be made to the Offeror submitting the lowest evaluated price among offers that meet all requirements of the RFP.

**2.1 Acceptance or Rejection of Proposals**

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);

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- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

**2.2 Responsiveness Determination**

CPCCo will determine if the offeror is responsive to CPCCo requirements and eligible for award. This evaluation may include, but is not limited to, information gathered from other sources, including safety performance, financial stability and past performance for CPCCo or other customers. The determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

**2.3 Proposal Costs**

CPCCo is under no obligation to pay proposal preparation costs.

**2.4 Award Notification**

CPCCo will notify all of the Offerors after CPCCo selects an Offeror for award. There will be no public opening of proposals.

**3.0 PROPOSAL PREPARATION INSTRUCTIONS**

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the offeror has a thorough understanding of and will be able to perform the proposed contract successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about offeror's proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

**3.1 Proposal Content**

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and offeror's ability to perform successfully as proposed. Offerors

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who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.1.1 - 3.1.2 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details from the technical proposal.

The following documents make up a complete proposal package:

**3.1.1 Volume I – Technical Proposal**

Volume I shall consist of the Offeror’s discussion that addresses the Offeror’s capabilities and what the Offeror will do to satisfy the requirements of the solicitation. Omit all cost or pricing details from the technical proposal. Where estimated labor hours will provide clarity, propose them as hours only with no indication of price in the technical proposal.

The technical proposal shall include the following elements and be organized in the manner listed below:

1. Technical Approach/Specifications/Certifications

The Offeror shall submit a detailed description of the proposed deliverables demonstrating conformance to the Statement of Work requirements. Description shall include, at a minimum, the following:

- Specification sheet
- Certification sheet

2. Delivery/Project Schedule

Offeror shall demonstrate their understanding and capability to meet the desired delivery schedule as described in Statement of Work section 8.2. The provided schedule shall identify the critical path elements and key delivery dates. Offerors shall identify any qualifying conditions for meeting the schedule.

**3.1.2 Volume II – Cost/Price and Contractual Proposal**

Volume II shall consist of the following:

1. Price Proposal - Offeror may submit their cost/price proposal in a format of their choosing. All pricing assumptions shall be clearly stated in Offeror’s Volume II

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Cost/Price Proposal to allow a reviewer to assess the potential cost risks associated with the proposal.

The proposed price shall include “F.O.B. Destination, Freight Prepaid” transportation costs to the following location:

Integrated Disposal Facility/200 East Area  
Richland, WA 99354

2. Representations and Certifications – RFP Section B Attachment 4. The Offeror shall complete and return sections 21 and 22 of Attachment 4, Representations and Certifications, including the NAICS code and size standard identified in section 6.3 of this RFP.
3. Subcontracting Plan – Unless otherwise exempt, Offeror must submit a subcontracting plan in accordance with the requirements established in section 6.8 of this RFP.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 “Discounts for Prompt Payment” discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the award and will be taken if payment is made within the discount period indicated in the offer by the Offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, Offerors awarded contracts may include discounts for prompt payment on individual invoices.

**3.2 Offeror’s Acceptance**

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror’s submission of a proposal signifies the Offeror’s unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

**3.3 Exceptions to Technical Requirements and Other Terms and Conditions**

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror’s proposal is based. Offerors are notified that CPCCo considers the Offeror’s compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes

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any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.

**3.4 Proposal Validity Period**

A proposal shall remain firm for ninety (90) days after the proposal due date.

**4.0 PROPOSAL EVALUATION**

Information such as proposed deliverables and proposed delivery schedule as well as any other information available may be used by CPCCo in evaluating the Offeror's capabilities, responsibility, and responsiveness to the solicitation.

CPCCo will first evaluate each Offeror's proposal to determine whether the proposed solution meets the technical requirements of the solicitation. Those proposals determined to meet the technical requirements of the solicitation will then be evaluated for price.

**4.1 Proposed Deliverables**

To meet this requirement, the Offeror's proposal must demonstrate that the proposed deliverables meet or exceed the specifications listed within Statement of Work Attachment 1 – Equipment Specification. Any proposed exceptions to the specifications shall be clearly identified and will be evaluated in accordance with Section 3.3.

**4.2 Delivery Schedule**

To meet this requirement, the Offeror must provide a delivery schedule that meets the requirements listed within Statement of Work section 8.2.

**4.3 Cost/Price Evaluation**

For those Offers meeting the requirements listed above, CPCCo will then analyze the proposed pricing and rank the price among the prices of other Offerors. Award will be made in accordance with Section 2.0 – Basis of Award.



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**5.0 PROPOSAL SUBMITTAL DIRECTIONS**

**5.1 Proposal Due Date**

Proposals are due by 2:00PM on May 17, 2022. CPCCo reserves the right to reject any proposal received after the deadline.

**5.2 Submittal Address**

Identify the package containing the proposal as “Proposal in Response to RFP 356258”.

The preferred method of sending the proposal is via email to the Contract Specialist. The Contract Specialist’s telephone number is (509) 376-5576 and the e-mail address is [steven\\_b\\_puntenney@rl.gov](mailto:steven_b_puntenney@rl.gov).

The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

**5.3 Withdrawal**

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

**5.4 RFP Amendments**

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

**6.0 NOTICES TO OFFERORS**

**6.1 Anticipated Award Date**

The anticipated award date for this RFP is May 31, 2022.

**6.2 Precedence of Requirements**

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

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**6.3 North American Industry Classification System (NAICS) Code and Size Standard**

CPCCo has determined that North American Industry Classification System (NAICS) Code 336212 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is 1,000 employees.

**6.4 Identification of Proprietary Data**

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

**6.5 Certified Cost or Pricing Data**

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

**6.6 Financial Capability Determination Information**

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

**6.7 Subcontracting**

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

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CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

**6.8 Subcontracting Plan**

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Contractor shall submit and utilize a subcontracting plan in accordance with Special Provision SP-11 Subcontracting Plan Requirements, available for downloading from CPCCo's website.

The subcontracting plan must be submitted and accepted by CPCCo prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, CPCCo's prime contract number 89303320DEM000030 and DUNS number 081368804. Contact the Central Plateau Cleanup Company Small Business Advocate for assistance in reporting.

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless CPCCo granted an exemption prior to award for one of the following circumstances:

1. Contractor is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.
3. The proposed Contract is not expected to exceed \$700,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.



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**6.9 Ship to Address**

All shipping containers and paperwork are to be marked with the following legend:

U.S. Department of Energy  
c/o Central Plateau Cleanup Company, Inc.  
2355 Stevens Drive  
Richland, WA 99354

**6.10 Buy American Act**

In accordance with the Buy American Act (BAA, FAR part 25) domestic end products as defined in the BAA shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CPCCo prior to contract award. Contractor certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

FAR -- Part 25 Foreign Acquisition

**SECTION B – RFP ATTACHMENTS**

**1.0 ATTACHMENT 1 – STATEMENT OF WORK**

**2.0 ATTACHMENT 2 – PRICE PROPOSAL WORKSHEET**

**3.0 ATTACHMENT 3 – DRAFT 4-PART CONTRACT**

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS&CERTS)

**4.0 ATTACHMENT 4 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS**

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 Revision 1, Dated May 4, 2022  
Reps & Certs (SP-16)