



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

Dear Prospective Offeror:

Request for Proposal No: 353944 – 100 Area Pump & Treat Facility Chemicals

Central Plateau Cleanup Company (CPCCC) is interested in receiving proposals for Chemical Deliveries in support of the 100 Area Pump & Treat Project, Richland, Washington, under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

The anticipated schedule for this RFP activity is as follows:

RFP Issued	October 5, 2021
Questions Due:	October 19, 2021
Notification of Intent to Propose Due:	October 21, 2021
Proposals Due:	October 28, 2021
Anticipated Contract Award:	November 15, 2021

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

Sincerely,

Carl Shaw, Contract Specialist
Procurement



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

TABLE OF CONTENTS

SECTION A – REQUEST FOR PROPOSAL 3

1.0 INTRODUCTION 3

2.0 BASIS OF AWARD..... 3

 2.1 Acceptance of Rejection of Proposals 3

 2.2 Responsiveness Determination..... 4

 2.3 Proposal Costs 4

 2.4 Award Notification..... 4

3.0 PROPOSAL PREPARATION INSTRUCTIONS 4

 3.1 Proposal Content 4

 3.2 Volume I – Technical Proposal..... 5

 3.3 Volume II – Cost/Price and Contractual Proposal 5

 3.4 Offeror’s Acceptance..... 6

 3.5 Exceptions to Technical Requirements and Other Terms and Conditions..... 6

 3.6 Proposal Validity Period..... 7

4.0 PROPOSAL SUBMITTAL DIRECTIONS..... 7

 4.1 Notification of Intent to Propose 7

 4.2 Deadline 7

 4.1 Submittal Information..... 7

 4.2 Withdrawal 7

 4.3 Questions and Comments Regarding the RFP 7

 4.4 RFP Amendments 7

5.0 NOTICES TO OFFERORS 8

 5.1 Anticipated Award Date 8

 5.2 Precedence of Requirements 8

 5.3 North American Industry Classification System (NAICS) Code and Size Standard8

 5.4 Identification of Proprietary Data 8

 5.5 Certified Cost or Pricing Data 8

 5.6 Financial Capability Determination Information 8

 5.7 Subcontracting..... 9

 5.8 Subcontracting Plan 9

 5.9 Ship to Address 10

 5.10 Required Price Support Information..... 10

 5.11 Buy American Act..... 11

SECTION B – RFP ATTACHMENTS 1

1.0 Attachment 1 – (Statement of Work) 1

2.0 Attachment 2 – (Pricing Sheet)..... 1

3.0 Attachment 3 – (Draft 4-part Contract)..... 1

4.0 Attachment 4 – (Special Provisions - Representations and Certifications) 1

5.0 Attachment 5 – (Lower Tier Subcontractor List) 1

6.0 Attachment 6 – (Executive Compensation Disclosure) 1



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

Acronyms

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCCo	Central Plateau Cleanup Company



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

SECTION A – REQUEST FOR PROPOSAL

1.0 INTRODUCTION

Central Plateau Cleanup Company (CPCC) acting under its contract with the Department of Energy, requests Offerors to submit a proposal for a Fixed Unit Rate (FUR) type of contract to provide 100 Area Pump & Treat Chemical Deliveries. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

2.0 BASIS OF AWARD

Award shall be made to the Offeror submitting the lowest evaluated price among offers that meet all requirements of the RFP. Contract award may be made on the initial offers received, without discussions. Therefore, initial proposals should contain the Offeror's best price and technical terms.

2.1 Acceptance of Rejection of Proposals

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

2.2 Responsiveness Determination

CPCCo will determine if the offeror is responsive to CPCCo requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability and past performance for CPCCo or other customers. The determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

2.3 Proposal Costs

CPCCo is under no obligation to pay proposal preparation costs.

2.4 Award Notification

CPCCo will notify all of the Offerors after CPCCo selects an Offeror for award. There will be no public opening of proposals.

3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the offeror has a thorough understanding of and will be able to perform the proposed contract successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about offeror's proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

3.1 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.2-3.3 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details from the technical proposal.

3.2 Volume I – Technical Proposal

Volume I shall at a minimum consist of the following:

- Offeror must state whether they can provide a Safety Data Sheet (SDS) for each shipment
- Offeror must state whether they can provide chemical specification documentation and a chemical analysis for each product.
- Discussion and confirmation of Offeror's ability to meet the Acceptance Criteria (Section 3.2), Special Requirements (Section 3.3) and Sampling/Testing Requirements (Section 3.4) of the SOW.

Description and detail shall be sufficient to clearly demonstrate the Offeror understands the scope of work and the technical and safety issues associated with the execution of the work scope per the Statement of Work.

The Buyer will determine whether each Contractor is qualified and responsive to all requirements of the RFP. This will also include CPCCo review of the following Volume II of the proposal provided in response to this RFP.

The Offeror shall provide one (1) electronic copy of this volume to the CPCCo Contract Specialist.

3.3 Volume II – Cost/Price and Contractual Proposal

Offeror shall provide one electronic copy of this volume to the CPCCo Contract Specialist. Business and Price Proposals shall consist of the Offeror's proposed pricing. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposal. Submit the following information:

- 1) **Price Proposal** - The Offeror must submit the Pricing Proposal in Excel Format utilizing Attachment No. 2 – Pricing Sheet.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 "Discounts for Prompt Payment" discounts for prompt payment will not be considered in the evaluation of

TITLE: 100 Area Pump & Treat Facility Chemicals

offers. However, any offered discount will form a part of the award, and will be taken if payment is made within the discount period indicated in the offer by the offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, offerors awarded contracts may include discounts for prompt payment on individual invoices.

- 2) **Commercial Item Determination** – The Offeror shall indicate in their proposal whether the chemicals being proposed meets the definition of a Commercial Item as defined in FAR Part 2.101. For items in which the Offeror has concluded meet the criteria for a Commercial Item, Offeror shall include written justification along with supporting documentation, if appropriate.
- 3) **Representations and Certifications** – Section B, The Offeror shall complete and return [Attachment 4, Representations and Certifications](#) documentation.
- 4) **Lower Tier Subcontractor List:** The Offeror shall complete Attachment 5.
- 5) **Insurance:** Current copy of insurance certificate
- 6) **Reporting Executive Compensation for First-Tier Subcontract Awards:** Attachment No. 6

3.4 Offeror's Acceptance

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror's submission of a proposal signifies the Offeror's unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception, and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

3.5 Exceptions to Technical Requirements and Other Terms and Conditions

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CPCCo considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

3.6 Proposal Validity Period

A proposal shall remain firm for One-Hundred Twenty (120) days after the proposal due date.

4.0 PROPOSAL SUBMITTAL DIRECTIONS

4.1 Notification of Intent to Propose

CPCCo requests that a prospective Offeror notify CPCCo in writing by 4:00 p.m. on October 21, 2021, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail.

4.2 Deadline

Proposals are due by 4:00 p.m. on October 28, 2021. CPCCo reserves the right to reject any proposal received after the deadline.

4.1 Submittal Information

The Contract Specialist's telephone number is 509.376.5504 and the e-mail address is Carl_W_Shaw@rl.gov. The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

4.2 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

4.3 Questions and Comments Regarding the RFP

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than October 19, 2021. The Offeror may transmit questions and comments via e-mail. CPCCo will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CPCCo will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

4.4 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

5.0 NOTICES TO OFFERORS

5.1 Anticipated Award Date

The anticipated award date for this RFP is November 15, 2021. CPCCo reserves the right to reject any proposal received after the deadline.

5.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

5.3 North American Industry Classification System (NAICS) Code and Size Standard

CPCCo has determined that North American Industry Classification System (NAICS) Code 424690 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is 150 Employees.

5.4 Identification of Proprietary Data

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

5.5 Certified Cost or Pricing Data

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

5.6 Financial Capability Determination Information

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

5.7 Subcontracting

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

5.8 Subcontracting Plan

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Contractor shall submit and utilize a subcontracting plan in accordance with Special Provision SP-11 Subcontracting Plan Requirements, available for downloading from CPCCo's [website](#).

The subcontracting plan must be submitted and accepted by CPCCo prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, CPCCo's prime contract number 89303320DEM000030 and DUNS number 081368804. Contact the Central Plateau Cleanup Company Small Business Advocate for assistance in reporting.



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless CPCCo granted an exemption prior to award for one of the following circumstances:

1. Contractor is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.
3. The proposed Contract is not expected to exceed \$700,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.

5.9 Ship to Address

All shipping containers and paperwork are to be marked with the following legend:

U.S. Department of Energy
c/o Central Plateau Cleanup Company, Inc.
2355 Stevens Center Dr.
Bldg. 1163
Richland, WA, 99352

5.10 Required Price Support Information

The seller is required to submit information sufficient to determine that the prices or costs being charged are reasonable, fair and realistic. Such information may include pricing, sales, or cost information that is pertinent to establishing the pricing or costs being charged.

Certified cost or pricing data need not be submitted.

For example:

1. For items where pricing is controlled, by law or regulation, by periodic rulings, reviews, or similar actions of a governmental body; identify and submit the controlling document establishing the price offered.
2. For Commercial items; submit, at a minimum, information on prices at which the same item or similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price of this acquisition. Such information may include:



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

- a. For catalog items; a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy or describe current discount policies and price lists (published or unpublished), e.g., wholesale, original equipment manufacturer, or reseller;

Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;

- b. For market-priced items; the source and date or period of the market quotation or other basis for market price, the base amount, and applicable discounts. In addition, describe the nature of the market;
 - c. For items included on an active Federal Supply Service Multiple Award Schedule contract; a copy of the appropriate pages for the offered items, Schedule cover page, terms and conditions, unless already on file with the contracting office.
3. Additional supporting information, to the extent necessary to determine whether the price is fair and reasonable.

The seller grants CPCCo or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify the reasonableness of the price. For items priced using catalog or market prices, or law or regulation, access does not extend to cost or profit information or other data relevant solely to the seller's determination of the prices to be offered in the catalog or marketplace.

5.11 Buy American Act

In accordance with the Buy American Act (BAA, FAR part 25) domestic end products as defined in the BAA shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CPCCo prior to contract award. Contractor certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

FAR -- Part 25 Foreign Acquisition



REQUEST FOR PROPOSAL NO: 353944

TITLE: 100 Area Pump & Treat Facility Chemicals

SECTION B – RFP ATTACHMENTS

- 1.0 ATTACHMENT 1 – (STATEMENT OF WORK)**
- 2.0 ATTACHMENT 2 – (PRICING SHEET)**
- 3.0 ATTACHMENT 3 – (DRAFT 4-PART CONTRACT)**
- 4.0 ATTACHMENT 4 – (SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS)**

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 Revision 0, Dated January 25, 2021

[REPS & CERTS \(SP-16\)](#)

- 5.0 ATTACHMENT 5 – (LOWER TIER SUBCONTRACTOR LIST)**
- 6.0 ATTACHMENT 6 – (EXECUTIVE COMPENSATION DISCLOSURE)**