

Standards

CPCC-STD-OP-54266

PRC-STD-OP-54266

Hazardous Energy Control

Revision 0, Change 0

Published: 04/29/2021

Effective: 04/29/2021

Program: Operations Program

Topic: Operations

Technical Authority: Doeblер, Jeremiah

Functional Manager: Ferguson, Randy

Use Type: Administrative



- Solid Waste Operations Complex :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- Canister Storage Building/Interim Storage Area :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- Central Plateau Surveillance and Maintenance :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- Waste Encapsulation Storage Facility :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- 100 K Facility :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- Plutonium Finishing Plant :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- Transportation :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- 324 Facility :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie
- PFP Ancillary Structures :
Categorical Exclusion: GCX-2 (Editorial Changes)
Screener: Kraemer, Laurie

JHA: Administrative

Periodic Review Due Date:01/22/2025

Rev. 0, Chg. 0

Change Summary

Description of Change

Editorial change consists of updating company terminology (CHPRC to CPCCo) and referenced documents (PRC to CPCC), as well as an update to the current procedure templates, including spell check and updated table of contents.

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1.0 INTRODUCTION**1.1 Purpose**

This standard establishes Central Plateau Cleanup Company (CPCCo) supplemental requirements to DOE-0336, *Hanford Site Lockout/Tagout Procedure*, for consistently implementing a hazardous energy control process.

1.2 Scope

This standard provides CPCCo requirements for the management and execution of hazardous energy control. The requirements listed within this standard have been identified to provide the highest assurance of compliance with DOE-0336, thus providing a safe work environment for execution of servicing, maintenance, construction, operations, and deactivation and decommissioning (D&D) activities.

1.3 Applicability

This standard applies to all CPCCo personnel and subcontractors.

1.4 Implementation

This standard is effective upon publication.

2.0 STANDARD**2.1 General Requirements**

- 2.1.1 Management and supervision must ensure during walk-downs, preplanning, work planning, and pre-job briefs that workers are engaged in the process and understand requirements and expectations.
- 2.1.2 Use of the work control processes must be adhered to in all cases. No determination by any individual or group that procedural or work package use is "optional" is allowed.
- 2.1.3 When performing lockout/tagout (LOTO) work in the field, ensure workers carry a copy of applicable section(s) of DOE-0336 and that workers follow the appropriate steps called out in the procedure.

2.2 Training Requirements

- 2.2.1 The controlling organization administrator (COA) will qualify per *Controlling Organization Lockout/Tagout Administrator* (course 600605).
- 2.2.2 Facility/project management will designate the members of the controlling organization on the *Controlling Organization Designation Letter* (Site Form A-6005-976). The instructions page posted with the form provides completion and disposition of this record.

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2.3 Requirements for Identification of Isolation Boundaries

2.3.1 Electrical

- a. Isolation boundaries for *Lockout/Tagout Authorization Form* (Site Form A-6004-460) (TAF) or *Eight-Criteria Checklist* (Site Form A-6003-801) must be confirmed by one of the following:
 - An electrical circuit verification investigative work package used as evidence of accuracy for electrical isolation.
 - A previous TAF or *Eight-Criteria Checklist* using the isolation point(s), which is documented as accurate, based on previous use.
 - The isolation point for the equipment or system is readily identifiable by visual confirmation.
- b. The COA developing the isolation boundary will verify no system temporary changes or modifications have taken place that would invalidate the use of a previous circuit verification, TAF, or *Eight-Criteria Checklist* as evidence of accuracy.
- c. Method of confirmation will be documented in block 4 when using a TAF.
- d. The electrical circuit verification requirement for a TAF may be waived by facility/project management.
 - Waiver of the verification will be documented in block 4 of the TAF.

2.3.2 Non-Electrical

- a. Isolation boundaries for the TAF or *Eight-Criteria Checklist* must be confirmed by one of the following:
 - Investigative work package used as evidence of accuracy for isolation.
 - A previous TAF or *Eight-Criteria Checklist* using the isolation point(s), which is documented as accurate, based on previous use.
 - The system is walked down using a “Hand-over-Hand” method, readily identified by visual confirmation, that the isolation boundary is accurate.
- b. The COA developing the isolation boundary will verify no system temporary changes or modifications have taken place that would invalidate the use of a previous TAF or *Eight-Criteria Checklist* as evidence of accuracy.
- c. Method of confirmation will be documented in block 4 when using a TAF.

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- d. The non-electrical verification requirement for a TAF may be waived by facility/project management.
- Waiver of the verification will be documented in block 4 of the TAF.
- 2.3.3 The Preparer and Technical Reviewer (for TAFs) shall perform 100% field walkdowns as part of determining isolation boundaries and the points in the system where verification of absence of hazardous energy will be conducted.
- a. The field walkdown may be waived by facility/project management when performance would create a hazard to the COA (e.g., isolations in confined space, exposure to a hazard, as low as reasonably achievable [ALARA] concerns).
- Waiver of the walkdown will be documented in block 15 of the TAF or in the Required Component Position Section of the *Eight-Criteria Checklist*.
- 2.3.4 Inaccuracies identified in drawings/design media during verifications will be utilized to update the design media per engineering processes.

2.4 Performing Work with Electrical Hazard

NOTE: *Exposed refers to energized conductors or circuit parts that are capable of being inadvertently touched or approached nearer than a safe distance by a person; it is applied to electrical conductors or circuit parts that are not suitably guarded, isolated, or insulated.*

- 2.4.1 All exposed electrical equipment, circuit conductors, and circuit parts shall be tested de-energized before starting work, except for work performed using an Energized Electrical Work Permit (EEWP) or work with exemptions to an EEWP per DOE-0359, *Hanford Site Electrical Safety Program (HSESP)*.
- 2.4.2 Proximity or contact voltage testers may be used during the work process to inspect conditions for “self-checking” such as a final check before cutting a conductor or checking conductors in a cable tray.

2.5 Configuration Control

- 2.5.1 Situations that allow for crediting configuration control in lieu of applying lockout/tagout per DOE-0336 must meet one of the following criteria:
- a. New build (Greenfield) activities prior to connecting systems to hazardous energy sources.
- b. Removal of hazardous energy sources in accordance with the following procedures:
- CPCC-PRO-EN-2001, *Facility Modification Package Process*
 - CPCC-PRO-WKM-53080, *CPCCo Cold and Dark Process*

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2.6 Facility/Project Management Review of LOTO Activities

Each facility/project shall have defined non-routine work for LOTO activities. A review of these activities will be performed and documented by facility/project management. This management review must be performed prior to release of the work.

2.7 Temporary Protective Grounding

NOTE: *Questions concerning temporary protective grounding should be directed to contractor electrical system Design Authority (DA), or the electrical Authority Having Jurisdiction (AHJ).*

- 2.7.1 Temporary protective grounding is used for personnel protection from shock hazards greater than 50 volts.
- 2.7.2 Temporary protective grounding applies to servicing and/or maintenance activities where there is potential for personnel exposure to hazardous energy due to contact with other energized circuits near the work, induced voltages, or stored electrical energy after LOTO is installed.
 - a. If temporary protective grounding is installed as part of the work activity, the personnel protection is required is determined by the DA and/or Technical Authority (TA).
 - b. Where it could be reasonably anticipated that the conductors or circuit parts being de-energized could contact other exposed energized conductors or circuit parts.
 - 1) Any temporary protective grounding needed is determined by the DA.
 - 2) If temporary protective grounding is used, the COA is provided the information necessary to meet the requirements of NFPA 70E (2018), Section 120.5(8) from the DA.
 - c. The use of temporary protective grounding is implemented through instructions in the technical work document and/or LOTO process.

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3.0 FORMS*Controlling Organization Designation Letter, A-6005-976***4.0 RECORD IDENTIFICATION**

All records are generated, processed, and maintained in accordance with CPCC-PRO-IRM-10588, *Records Management Processes*.

Records Capture Table

| Name of Record | Submittal Responsibility | Retention Responsibility |
|---|---------------------------------|---------------------------------|
| <i>Controlling Organization Designation Letter (A-6005-976 and Instruction sheet)</i> | Facility/Project Management | IRM Services Provider |

5.0 SOURCES**5.1 Requirements***NFPA 70E, Standard for Electrical Safety in the Workplace®***5.2 Commitments**

CR-2018-0395, CA #3

5.3 References

CPCC-PRO-EN-2001, *Facility Modification Package Process*
 CPCC-PRO-IRM-10588, *Records Management Processes*
 CPCC-PRO-WKM-53080, *CPCCo Cold and Dark Process*
 DOE-0336, *Hanford Site Lockout/Tagout Procedure*

5.4 Bases

CPCC-PRO-OP-53077, *Senior Supervisor Watch*
 CPCC-PRO-WKM-12115, *Work Management*
 DOE-0359, *Hanford Site Electrical Safety Program (HSESP)*