

## Management Directive

# CPCC-MD-SH-54505

PRC-MD-SH-54505

## COVID-19 Briefing and Implementation of Social Distancing Guidelines

Revision 2, Change 0

Published: 08/12/2021

Effective: 08/12/2021

Program: Occupational Safety and Industrial Hygiene

Topic: Occupational Safety and Industrial Health

Technical Authority: Zane, Robert

Functional Manager: Edwards, David

## Use Type: Administrative



- Solid Waste Operations Complex :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Jacobs, Orvil
- Canister Storage Building/Interim Storage Area :  
**Categorical Exclusion:** GCX-7 (Minor Change)  
**Screener:** Garrett, Robert
- Central Plateau Surveillance and Maintenance :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Mart, Eva
- Waste Encapsulation Storage Facility :  
**Categorical Exclusion:** GCX-7 (Minor Change)  
**Screener:** Garrett, Robert
- 100 K Facility :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Meyer, Matthew
- Plutonium Finishing Plant :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Enghusen, Mark
- Transportation :  
Excluded from USQ  
**Exclusion Reason:**  
N/A per Section 1.3
- 324 Facility :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Enghusen, Mark
- PFP Ancillary Structures :  
**Categorical Exclusion:** GCX-8 (Not in Safety Basis Compliance Matrices)  
**Screener:** Mart, Eva

**JHA:** Administrative

**Periodic Review Due Date:**02/12/2022

**Publication Correction:**09/01/2021

Rev. 2, Chg. 0

## Change Summary

### Description of Change

Update to current CDC guidelines and the GHA format.

Publication correction 09/01/21 - include incorporated change request into task file

## COVID-19 Implementation of Social Distancing Guidelines

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### 1.0 INTRODUCTION

#### 1.1 Purpose

The purpose of this management directive is to provide specific direction to Central Plateau Cleanup Company (CPCCo) management to ensure all CPCCo and subcontractor personnel implement the recommended social distancing guidelines, performance of employee health checks, requirement to wear face coverings, utilization of a pre-job brief addendum, and designation of a COVID-19 Coordinator.

#### 1.2 Scope

This management directive establishes the requirements to implement CPCCo COVID-19 specific protocols.

#### 1.3 Applicability

This management directive applies to all CPCCo and subcontractor personnel.

#### 1.4 Implementation

This management directive is effective upon publication.

### 2.0 DIRECTION

#### Social Distancing Guidelines:

In our workplace, guidelines for personnel and group sizes must be balanced with executing our critical work and maintaining the safety of the nuclear facility to protect the public and the environment. Social distancing guidelines are found in CPCC-MP-SH-54517, *CPCCo Social Distancing Plan*, along with requirements in the CPCCo General Hazard Analysis (GHA).

#### Face Coverings:

Face covering requirements are found in the GHA.

#### Pre-Job Briefings:

When conducting informal and formal pre-job briefings, the *COVID-19 Pre-Job Briefing Checklist Addendum* (Site Form A-6007-861) shall be used to provide ongoing communication of COVID-19 social distancing guidelines.

#### COVID-19 Coordinator:

Project & Functional Organization Directors shall designate COVID-19 Coordinators for their respective organizations. The role of the COVID-19 Coordinators is to ensure COVID-19 specific controls are being implemented by providing general oversight and coaching to their respective organizations. An additional responsibility of the COVID-19 Coordinator is to perform periodic wellness checks of the employees in their organization. The designated COVID-19 Coordinators shall be knowledgeable of CPCCo-implemented COVID-19 requirements.

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Employee Health Checks:

All CPCCo and subcontractor personnel are expected to perform a health check prior to leaving their residence and arriving at their work location. The GHA provides the instructions for performing health checks. Additional guidance is provided to management in CPCC-MD-HR-54592, *COVID-19 Time Recording and Reporting to Work*, if an employee becomes ill and is exhibiting COVID-19 symptoms in the work place.

**3.0 DURATION**

This management directive will remain in effect until February 12, 2022, or until cancelled.

**4.0 FORMS**

A-6007-861, *COVID-19 PRE-JOB BRIEFING CHECKLIST ADDENDUM*

**5.0 RECORD IDENTIFICATION**

None

**6.0 SOURCES****6.1 Requirements**

None

**6.2 References**

CPCC-MD-HR-54592, *COVID-19 Time Recording and Reporting to Work*  
CPCC-MP-SH-54517, *CPCCo Social Distancing Plan*