

Management Directive

CPCC-MD-SH-54500

PRC-MD-SH-54500

COVID-19 Notification Response

Revision 0, Change 4

Published: 02/17/2022

Effective: 02/17/2022

Program: Occupational Safety and Industrial Hygiene
Topic: Occupational Safety and Industrial Health

Technical Authority: Keogh, Natosha
Functional Manager: Edwards, David

Use Type: Administrative



- 100 K Facility :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Oberg, Brian
- 324 Facility :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Garrett, Robert
- Canister Storage Building/Interim Storage Area :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Garrett, Robert
- Central Plateau Surveillance and Maintenance :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Mart, Eva
- PFP Ancillary Structures :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Mart, Eva
- Plutonium Finishing Plant :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Enghusen, Mark
- Solid Waste Operations Complex :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Jacobs, Orvil
- Transportation :
Excluded from USQ
Exclusion Reason:
Per Section 1.3
- Waste Encapsulation Storage Facility :
Categorical Exclusion: GCX-8 (Not in Safety Basis Compliance Matrices)
Screener: Garrett, Robert

JHA: Administrative

Periodic Review Due Date:05/18/2022

Rev. 0, Chg. 4

Change Summary

Description of Change

Remove Appendix A and its use; only the Site Form is to be used for reporting.

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1.0 INTRODUCTION**1.1 Purpose**

The purpose of this management directive is to provide direction on Emergency Operations Center (EOC) communication actions to be taken when a Central Plateau Cleanup Company (CPCCo) or subcontractor employee provides notification related to Novel Coronavirus (COVID-19).

1.2 Scope

This management directive covers the information gathering for and communication to the EOC. Information relating to time charging and reporting to work may be found in CPCC-MD-HR-54592, *COVID-19 Time Recording and Reporting to Work*.

1.3 Applicability

This management directive applies to all CPCCo and subcontractor personnel.

1.4 Implementation

This management directive is effective upon publication.

2.0 DIRECTION

Supervisors/managers are expected to notify the EOC in the event an employee informs CPCCo management that the employee:

- has been instructed to self-quarantine/isolate **AND** has been tested for COVID-19, or
- has received a positive test for COVID-19.

Supervisors/managers will use Site Form A-6007-853 to capture the information and notify the EOC. This checklist is for information gathering purposes only and is not a record. Once notification is received, the EOC Shift Office will initiate appropriate actions and additional notifications.

If the EOC has been notified of direction to an employee to self-quarantine/isolate by their medical provider **AND** has been tested for COVID-19, supervisors/manager are expected to notify the EOC of test results (positive or negative) at 509-376-3030 or 509-376-2900, when subsequently notified by the employee.

Refer to CPCCo-MD-HR-54592, *COVID-19 Time Recording and Reporting to Work*, for additional guidance relating to internal or non-EOC employee/management notification requirements.

3.0 DURATION

This management directive will remain in effect for 90 days from effective date.

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4.0 FORMS

None

5.0 RECORD IDENTIFICATION

None

6.0 SOURCES

6.1 Requirements

None

6.2 References

CPCC-MD-HR-54592, *COVID-19 Time Recording and Reporting to Work*

6.3 Bases

HMIS-MD-COM-62225, *COVID-19 Notification Response*