

**CHANGE OF NAME FORM**

\_\_\_\_\_ (original company name), a corporation/partnership/sole proprietorship organized under the laws of the State of \_\_\_\_\_, has changed its name to \_\_\_\_\_ (new name) by amendment to its certificate of incorporation/license to conduct business/registration under the laws of the State of \_\_\_\_\_.

As a party to \_\_\_\_\_ (Buyer) contract(s) identified below, \_\_\_\_\_ (original name) requests that Buyer revise those contract(s) listed below to substantiate that this name change has taken effect.

\_\_\_\_\_ (new name) acknowledges that this agreement involves only a change of business name, and all rights and obligations of either party under the below listed contract(s) are not effected in any way by this agreement. Further, Buyer may rely on this request as being binding on Contractor, and may make all future payments to the Contractor in the new name.

Affected contract(s): \_\_\_\_\_  
(Include contract number & Contracting Officer \_\_\_\_\_)

By: \_\_\_\_\_  
(CPCC Contract Specialist)

By: \_\_\_\_\_  
(Company Representative)

Title: \_\_\_\_\_