



REQUEST FOR PROPOSAL NO. 372982

AMENDMENT 4

**CONSTRUCTION QUALITY ASSURANCE FOR ERDF SUPERCELL 11**

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January 21, 2025

Dear Prospective Offeror,

**This amendment adds an attachment to Section B.**

Central Plateau Cleanup Company (CPCCo) is interested in receiving proposals for **Construction Quality Assurance for Environmental Restoration Disposal Facility (ERDF) Supercell 11** in support of the Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

This effort is a small business set-aside for NAICS 541690 (reference Section 7.1).

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

**Important Dates**

- Notice of Intent due: 12/31/24
- Pre-Bid Walkdown (optional): 1/8/25
- Questions due: 1/15/25
- Proposals due: 1/30/25

Respectfully,

Toree Conatore, Contract Specialist  
Procurement

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**SECTION A – REQUEST FOR PROPOSAL**

**1.0 INTRODUCTION**

Central Plateau Cleanup Company (CPCCo) acting under its prime contract with the Department of Energy, requests Offerors to submit a proposal for a **Fixed Unit Rate** contract to provide **Construction Quality Assurance Services**. CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal. This acquisition is considered a commercial procurement as defined by FAR 12.1.

Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offeror.

Section B contains Representations and Certifications and other documents that Offeror may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract, which contains:

- Part I – Statement of Work
- Part II – Financial Terms
- Part III – General Terms, Contract Provisions & Attachments
- Part IV – Special Terms

**2.0 BASIS OF AWARD**

The basis of award is a best value (trade off) process to determine which Offeror is responsible, responsive and the most advantageous to accomplish the objectives of the RFP. Refer to Section 4.0 for a description of the evaluation criteria.

**2.1 Acceptance or Rejection of Proposals**

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors with which to negotiate;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

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**2.2 Responsiveness and Responsibility Determination**

CPCCo will determine if the Offeror is responsive to the requirements of this RFP and eligible for award. CPCCo will determine if Offeror is responsible. This evaluation may include, but is not limited to, information gathered from other sources, including safety performance, financial stability, and past performance for CPCCo or other customers. These determinations may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

**2.3 Proposal Costs**

CPCCo is under no obligation to pay proposal preparation costs.

**2.4 Award Notification**

Buyer will notify all offerors after Buyer selects an offeror for award. There will be no public opening of proposals.

**3.0 PROPOSAL PREPARATION INSTRUCTIONS**

Organize the proposal as described in the following sections. Do not submit generic brochures or other marketing materials that do not specifically relate to the proposal.

Each file submitted shall include the Offeror's company name and the RFP number.

**3.1 Proposal Content**

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and Offeror's ability to perform successfully as proposed. Offerors who submit proposals that are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

**3.1.1 Volume I – Technical Proposal**

Volume I shall consist of the Offeror's discussion that addresses the technical evaluation criteria in Section 4.0, the Offeror's capabilities, and what the Offeror will do to satisfy the requirements of the solicitation.

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**3.1.2 Volume II – Pricing Proposal**

The Offeror shall use the Pricing Proposal Template (reference Section B) to propose fixed prices for all line items.

**3.1.3 Volume III – Quality Assurance Manual**

Volume III shall consist of an electronic copy of your Quality Assurance Manual as required by the State of Washington. If the Offeror's Quality Assurance Manual has been previously submitted and approved by Buyer, the Offeror shall submit a statement indicating prior approval and that no changes have occurred. In the event that changes have occurred, submit a statement detailing the changes.

**3.1.4 Required Price Support Information**

The Contractor may be required to submit information sufficient to determine that the prices or costs being charged are reasonable, fair and realistic. Such information may include pricing, sales, or cost information that is pertinent to establishing the pricing or costs being charged. Certified cost or pricing data need not be submitted. For example:

1. For items where pricing is controlled, by law or regulation, by periodic rulings, reviews, or similar actions of a governmental body; identify and submit the controlling document establishing the price offered.
2. For Commercial items; submit, at a minimum, information on prices at which the same item or similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price of this acquisition. Such information may include:
  - a. For catalog items; a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy or describe current discount policies and price lists (published or unpublished), e.g., wholesale, original equipment manufacturer, or reseller;

Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;

- b. For market-priced items; the source and date or period of the market quotation or other basis for market price, the base amount, and applicable discounts. In addition, describe the nature of the market;

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- c. For items included on an active Federal Supply Service Multiple Award Schedule contract; a copy of the appropriate pages for the offered items, Schedule cover page, terms and conditions, unless already on file with the contracting office.
3. Additional supporting information, to the extent necessary to determine whether the price is fair and reasonable.

The Offeror grants Buyer or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify the reasonableness of the price. For items priced using catalog or market prices, or law or regulation, access does not extend to cost or profit information or other data relevant solely to the seller's determination of the prices to be offered in the catalog or marketplace.

**3.2 Additional Proposal Documentation**

Offeror shall reference Section B Attachments for additional required documents to be read, or to be completed and returned. Please be aware of documents to be submitted as separate files.

**3.2.1 CPCCo Representations and Certifications**

Complete the CPCCo Representations and Certifications form from Section B below and return as a separate attachment.

**3.2.2 Executive Compensation Certification**

Complete the Executive Compensation Certification form from Section B below and return as a separate attachment.

**3.2.3 Conflict of Interest Disclosure & Certification**

Complete the Conflict of Interest Disclosure & Certification form from Section B below and return as a separate attachment.

**3.3 Subcontracting**

Offeror shall complete the *Lower-Tier Subcontractor Flowdown Certification* (see Section B) form and return as a separate attachment. This completed form is still required if no subcontractors are being proposed to indicate as such.

Offeror shall furnish Buyer a list of all proposed subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a

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significant portion of the off-site work. The list must be furnished prior to award and updated with changes during Contract performance.

Offeror may **not** subcontract any significant portion of this Contract without first obtaining concurrence of Buyer to the proposed subcontract scope and subcontractor(s). Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this RFP to all subcontractors (reference [CPCCo General Provisions, Section 3.6](#)). Buyer reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable, and
- require the replacement, at Contractor's expense, of any subcontractor who fails to adhere to all the applicable provisions and requirements of this Contract.

**3.4 Offeror's Acceptance**

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror's submission of a proposal signifies the Offeror's unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

**3.5 Certification of Non-Mission Support Contract Work Scope**

By submission of its offer, the Offeror represents that it is not the work scope under the Mission Support Contract (MSC) awarded in 2009, a prime contractor for the Hanford Mission Essential Services Contract (HMESC), the MSC's successor contractor, or a subcontractor to HMESC performing work in any of the following areas:

- Safeguards and Security
- Emergency and First Responders
- Information Technology and Management
- Portfolio Analysis, Project Support, and Independent Assessment
- Environmental Integration and Environmental Compliance Support

This contract limitation applies to any parent companies or affiliates of the prime contractor and subcontractors described above.



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**3.6 Exceptions to Technical Requirements and Other Terms and Conditions**

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CPCCo considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.

**3.7 Proposal Validity Period**

A proposal shall remain firm for 180 calendar days after the proposal due date.

**4.0 EVALUATION CRITERIA**

For the best value trade off evaluation, the following evaluation criteria are listed in order of significance. The technical approach, management approach and past performance factors are more important than cost or price; although, price will be a significant evaluation factor. Buyer will use the evaluation criteria along with cost or price in determining which offeror will be the most advantageous to the Buyer and selected for an award.

**4.1 Technical Evaluation Criteria (Volume I)**

**4.1.1 Factor 1 - Management Approach:**

CPCCo will evaluate the extent to which the Offeror's Management Approach demonstrates capability to successfully manage, perform, and execute the SOW requirements. The organization structure will be evaluated on the extent to which it aligns with the technical approach, as well as the Offeror's ability to hire, train, and retrain qualified personnel to complete the work scope.

Required documents: Offeror shall submit an organizational structure.

**4.1.2 Factor 2 - Past Performance:**

CPCCo will evaluate the extent to which the Offeror's past performance to ensure it is recent, relevant and aligns with the requirements of the statement of work and demonstrates the ability to successfully perform the work scope.

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Required documents: Offeror shall use the attachment Past Project References (see Section B) to demonstrate the past five (5) years' experience similar in size, content and complexity, in particular for Admix soil liners, geomembranes, and HDPE with the following experience:

- a. Oversight and testing activities for at least 10 HDPE geomembrane liner projects consisting of installations totaling at least 10,000,000  $ft^2$ .
- b. Oversight and testing activities for a minimum of 10 compacted soil liner projects consisting of installation of at least 15,000 cubic yards (each project) with a hydraulic conductivity less than  $1 \times 10^{-7}$  cm/sec.
- c. Experience in Department of Energy Site work and in particular compliance to DOE Order 414.1D and 10CFR830 Subpart A.

**4.1.3 Factor 3 - Technical Approach:**

CPCCo will evaluate the extent to which the Offeror's project plan and key personnel align with the scope requirements.

Required documents:

- 1) **Project Execution Plan:** Offeror shall provide a detailed plan that specifically identifies the task objectives, and defines and details Offeror's capabilities to successfully manage, perform, and execute the work.
- 2) **Key Personnel Qualifications:** Contractor shall provide resumes for qualified Key Personnel as shown in the attachment 9 titled, *Construction QA Plan ERDF-00182* Section 3.0, *Personnel Qualifications and Training*.
  - a. **CQA Officer** - The CQA Officer shall possess a bachelor's degree in civil or construction engineering, engineering geology, or a closely related discipline, no education equivalency is allowed. Shall show a minimum of 10 years' practical, technical, and managerial experience to successfully direct the CQA activities discussed in this plan. The CQA Officer's qualifications shall be documented by training records, copies of licenses, and professional resume.
  - b. **CQA Engineer** - The CQA Engineer shall possess a bachelor's degree in civil or construction engineering, engineering geology, or a closely related discipline, no education equivalency is allowed. Shall have sufficient practical, technical, and managerial experience to successfully direct the on-site CQA activities specified in this CQAP. The CQA

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Engineer's qualifications shall be documented by training records, copies of licenses, and professional resume.

- c. **CQA Field Personnel** – The CQA field personnel shall possess a high school diploma and at least two (2) years of construction-related experience, including at least one year of experience conducting CQA monitoring for earthworks and geosynthetics installation. Buyer will accept a Bachelor of Science degree and at least one year of experience conducting CQA monitoring for earthworks and geosynthetics installation. All proposed Field Technicians shall show proof of a qualified Bentonite Admix Landfill Liner CQA Technician and proof of a qualified Geosynthetics CQA Technician.

**4.1.4 Factor 4 - Safety:**

CPCCo will evaluate all Contractors to ensure they have a current Experience Modification Rate (EMR) of 1.0 or less. Should an EMR exceed 1.0, the Contractor must demonstrate and document that it has or will initiate programs, policies, and attitudes which will result in improved safety performance. In this case, it is the sole discretion of CPCCo to approve or disapprove an Offeror.

Required documents: Offeror shall complete the Safety Pre-Qualification form (reference Section B *Attachments*), including lower-tier subcontractors.

**4.1.5 Factor 5 - Quality Assurance:**

CPCCo will evaluate to the extent which to ensure the Offeror's QA Plan is compliant with applicable criterion of Title 10 CFR 830.122 and DOE Order 414.1D.

Required documents: Offeror shall submit a copy of their Quality Assurance Program.

**4.2 Cost/Price Criterion**

Buyer will analyze the Offeror's pricing and rank the price among the prices of other offerors. It is important to note that Buyer will not make an award at a significantly higher overall price in order to achieve slightly superior technical or management features. As proposals become more equal in their technical merit, the evaluated price becomes more important.

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**4.2.1 Factor 1 – Price (Volume II)**

Required documents: The Offeror shall use the Pricing Proposal Template (reference Section B).

- 1) Proposed fixed unit prices for the activities is all-inclusive for any and all contractor personnel time and costs for the performance of the tasks, trainings, and travel. The fixed price shall include all taxes, direct and indirect costs and be inclusive of profit, overhead, and any other markups. This will be used as the Payment Schedule in the Contract.
- 2) All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated.

**5.0 PROPOSAL SUBMITTAL DIRECTIONS**

**5.1 Notification of Intent to Propose**

Offerors shall notify Intent to Propose to the Contract Specialist via email by **4:00 PM PST on 12/31/24**.

**5.2 Offeror’s Site Visit Walk-Down (optional)**

Offerors may attend a job walk as part of this solicitation. **The job walk-down will occur on 1/8/25 at 2:30 PM PST.** The purpose of the job walk is to provide Offerors firsthand familiarity of the facility and site layout/conditions. It is not intended to be a forum for Offerors to formally ask questions and receive formal answers regarding the RFP.

Offerors interested in participating in the Site Walk-Down **must email the Contract Specialist at [toree\\_p\\_conatore@rl.gov](mailto:toree_p_conatore@rl.gov) by 4:00 PM PST on 1/6/25** for directions.

**5.3 Questions and Comments Regarding the RFP**

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist via email no later than **4:00 PM PST on 1/15/25**.

The Contract Specialist will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, the Contract Specialist will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

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**5.4 Proposal Deadline**

Electronic proposals are due by **4:00 PM (PST) on 1/30/25** to the Contract Specialist via email. CPCCo reserves the right to reject any proposal received after the deadline.

**5.5 Submittal Instructions**

All proposals must be submitted via e-mail to [toree\\_p\\_conatore@rl.gov](mailto:toree_p_conatore@rl.gov). The Contract Specialist will confirm receipt of the Offeror's proposal. It is recommended that the Offeror turn on 'read receipt' in Outlook.

**5.6 Withdrawal**

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

**5.7 RFP Amendments**

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

**6.0 NOTICES TO OFFERORS**

**6.1 North American Industry Classification System (NAICS) Code and Size Standard**

CPCCo has determined that North American Industry Classification System (NAICS) Code **541690 Other Scientific and Technical Consulting Services** applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is **\$19M**.

**6.2 Small Business Set Aside**

Proposals made under this solicitation shall be from small business concerns, including Disadvantaged, Women Owned, Veteran Owned, Service-Disabled Veteran Owned and HUBZone small businesses. Proposals received from concerns that are not small businesses shall not be considered for this solicitation. Disadvantaged, Women Owned, Veteran Owned and Service-Disabled Veteran Owned must be certified by the Small Business Administration ([www.sba.gov](http://www.sba.gov)).

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**6.3 Former Buyer Employees**

Contractor is to notify Buyer immediately of an individual currently employed by Buyer or who has been employed by Buyer within the preceding 12 months who is expected to perform services for Buyer in any capacity. Buyer reserves the right to exclude such individuals from performance of the contract if there is any perceived or actual conflict of interest between the individual and Buyer. This shall apply to all lower-tier subcontractor at any level.

**6.4 Certified Cost or Pricing Data**

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

**6.5 Financial Capability Determination Information**

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

**6.6 Identification of Service Animals**

If the Offeror or a planned lower-tier subcontractor requires the use of a service support animal to perform its work under the contract, the Offeror shall disclose and provide information in its proposal that includes a description of the work or task the services support animal has been trained to perform. Service support animals “in training” are not considered service support animals and will not be allowed on the Hanford Site or in Site associated facilities. Other animals, to include pets and “comfort animals” are not permitted access onto the Hanford Site or in Site associated facilities. Service support animals may be excluded from the workplace if the work site cannot support reasonable accommodations. For more information, see the Hanford Site Procedure MSC-PRO-SEC-417, Appendix A-5, p.16.

**6.7 Identification of Proprietary Data**

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data,” the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be

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proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

**6.8 Foreign Nationals**

Offerors intending to propose use of any Foreign National (non-US citizens) shall indicate their intent as part of the Offeror's proposal submission. After being selected for Contract award, but prior to start of performance, Foreign National requests will be processed in accordance with Hanford Site Security procedures, DOE Order 142.3A Chg 1 (MinChg) entitled Unclassified Foreign Visits & Assignment Program and Procedure HMIS-PRO-SEC392 entitled Unclassified Visits & Assignment by Foreign Nationals. Information for processing requests shall be submitted regardless if the Foreign National works on the Hanford site or elsewhere. Processing of any request are required to be completed/approved prior to commencement of any work. The lead time for processing Foreign National requests can take up to several months depending upon the country of origin and the subject matter involved. If Foreign Nationals are considered for use at any time under a contract, Contractor shall notify the Contract Specialist and Hanford Security of the change. Contractor shall adhere to the requirements for processing and approval as identified above for any changes in Foreign National use.

**6.9 Precedence of Requirements**

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

**6.10 Pre-requisites for becoming a Buyer contractor**

After award, Contractor must register in the Hanford Vendor Registration via <https://vendreg.hanford.gov>.

**SECTION B – RFP ATTACHMENTS**

1. Attachment 1 – STATEMENT OF WORK
2. Attachment 2 – DRAFT CONTRACT
3. Attachment 3 – PRICING TEMPLATE (*return in Volume II*)
4. Attachment 4 – PAST PROJECT REFERENCES (*return in Volume I*)

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5. Attachment 5 – REPRESENTATIONS & CERTIFICATIONS (*return as a separate attachment*)
6. Attachment 6 – EXECUTIVE COMPENSATION CERTIFICATION (*return as a separate attachment*)
7. Attachment 7 – CONFLICT OF INTEREST DISCLOSURE & CERTIFICATION (*return as a separate attachment*)
8. Attachment 8 – SAFETY PRE-QUALIFICATION FORM (*return as a separate attachment*)
9. Attachment 9 – CQA PLAN (attachment of SOW)
10. Attachment 10 – HANFORD CELL 11 CONSTRUCTION DRAWINGS (attachment of SOW)
11. Attachment 11 – SPECIFICATIONS (attachment of SOW)
12. Attachment 12 – DRAFT CONSTRUCTION SCHEDULE
- 13. Attachment 13 – ERDF MATERIALS TAKEOFF LIST OF QUANTITIES**