



REQUEST FOR PROPOSAL NO: 351974

July 14, 2021

Dear Prospective Offeror:

REQUEST FOR PROPOSAL NO: 351974 – MISCELLANEOUS CONSTRUCTION SERVICES BASIC ORDERING AGREEMENT

Central Plateau Cleanup Company (CPCCo) is interested in receiving proposals for a Basic Ordering Agreement for Miscellaneous Construction Services in Richland, Washington under Prime Contract 89303320DEM000030 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

The anticipated schedule for this solicitation and award activity is as follows:

Issue RFP:	July 14, 2021
Notification of Intent to Propose Due:	July 28, 2021
RFP Questions Due:	August 2, 2021
Clarifications complete:	August 9, 2021
Proposals Due:	August 16, 2021
Anticipated BOA Award:	September 15, 2021

Sincerely,

Shelby Chubb, Contract Specialist
Procurement

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Acronyms

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CPCC	Central Plateau Cleanup Company



SECTION A – REQUEST FOR PROPOSAL

1.0 INTRODUCTION

Central Plateau Cleanup Company (CPCCo), acting under its contract with the Department of Energy, requests Offerors to submit a proposal for CPCCo's review for the purpose of establishing Basic Ordering Agreements (BOAs) to provide Miscellaneous Construction Services. These BOAs will be unpriced agreements that establish the framework, terms, and provisions for follow-on solicitations of proposals and awarding of contracts for defined statements of work (SOWs) for miscellaneous construction services on the Hanford site. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

2.0 BASIS OF AWARD

CPCCo intends to establish BOAs as a result of this RFP to the responsible offerors whose proposals conform to the requirements of this solicitation and are determined to be technically acceptable and qualified.

The Basis of Award for the Basic Ordering Agreement is an informal evaluation selection of Offerors who are determined to be responsible, responsive, and the appropriate sources to accomplish the objectives of the RFP. Refer to Section 4.0 for a description of the evaluation criteria.

CPCCo reserves the right to limit the number of Basic Ordering Agreements initially established however, this does not preclude establishment of additional Basic Ordering Agreements at a later date.

2.1 Acceptance or Rejection of Proposals

CPCCo reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CPCCo may:

- establish a BOA on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without establishing a BOA.

2.2 Responsiveness Determination

CPCCo will determine if the offeror is responsive to CPCCo requirements and eligible for a BOA. This evaluation may include (but is not limited) to information gathered from other sources, including safety performance, financial stability and past performance for CPCCo or other customers. The determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

2.3 Proposal Costs

CPCCo is under no obligation to pay proposal preparation costs.

2.4 Award Notification

CPCCo will notify all of the Offerors after CPCCo selects an Offeror for award. There will be no public opening of proposals.

3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections.

Proposal must clearly and convincingly demonstrate that the offeror has a thorough understanding of and will be able to perform the type of work contemplated for award under these BOAs. Unsupported, unclear, or inconsistent statements about offeror's proposed performance and compliance with all BOA requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

3.1 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for BOA. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration.

Proposals shall be organized in the manner listed in Sections 3.2-3.4 below. Each volume of the proposal shall be separate and complete.

The following documents make up a complete proposal package:

3.2 Volume I – Technical Proposal

Volume I shall consist of the Offeror's discussion that addresses the Offeror's capabilities and the technical evaluation criteria (RFP Section 4.1): Management Approach, Technical Approach, and Past Performance. Volume I shall also include a section addressing the Offeror's Safety Program (RFP Section 4.2). Volume I shall sufficiently demonstrate what the Offeror will do to satisfy the requirements of the solicitation.

The Offeror shall provide one (1) copy of this volume.

3.3 Volume II – Commercial Proposal

Volume II shall consist of the following

1. Representations and Certification (SP-16): Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B.
2. List of lower-tier subcontractors: The Offeror shall furnish a list of all lower-tier subcontractors contemplated for the execution of work on contracts awarded against the BOA.
3. Previous RFP Responsiveness: Offeror shall include a section that demonstrates Offeror's past participation in, and responsiveness to, RFPs for similar type of work.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 “Discounts for Prompt Payment” discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the BOA, and will be taken if payment is made within the discount period indicated in the offer by the Offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, Offerors awarded contracts may include discounts for prompt payment on individual invoices.

3.4 Volume III – Quality Assurance Manual

Volume III shall consist of one (1) copy of your Quality Assurance Manual. If the Offeror’s Quality Assurance Manual has been previously submitted and approved by CPCCo, the Offeror shall submit a statement indicating prior approval and that no changes have occurred. In the event that changes have occurred, submit a statement detailing the changes.

3.5 Offeror’s Acceptance

The BOA, if any, resulting from this RFP, and any subsequent contract awarded under such BOA, will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror’s submission of a proposal signifies the Offeror’s unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception, and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

3.6 Exceptions to Technical Requirements and Other Terms and Conditions

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample BOA on which the Offeror’s proposal is based. Offerors are notified that CPCCo considers the Offeror’s compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror’s proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.

3.7 Proposal Validity Period

A proposal shall remain firm for 120 days after the proposal due date.

4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA

Information such as experience, proposed work plans, past performance, key personnel, available resources and equipment and any other information available may be used by CPCCo in evaluating the offeror's capabilities, responsibility and responsiveness to the solicitation.

CPCCo will use the evaluation criteria to determine the Offeror's understanding of the work, the Offeror's qualifications to perform the work, and the acceptability of the Offeror's proposed technical and management approach.

4.1 Technical/Business Evaluation Criteria

The following evaluation criteria are the technical, safety, and business criteria that will be used in determining which Offerors will be selected (if at all) for a BOA.

A. Management Approach

This criterion refers to the Offeror's approach for managing the work, etc.

B. Technical Approach

This criterion refers to the Offeror's technical approach for accomplishing the work. The Offeror shall discuss both their technical approach as well as capabilities.

C. Past Performance

This criterion refers to the Offeror's past performance of similar work on the Hanford Site or other construction sites.

The Offeror shall furnish three (3) references for previous (dating back to 3 years) and current projects. References shall include the following current and up-to-date information for each specific reference. Note: Information gained elsewhere by CPCCo can also be used as part of the evaluation.

- Client Name and Address
- Client Technical Point of Contact and phone number
- Contract Number
- Brief Description of Work Scope
- Contract Type
- Period of Performance
- Original Contract Value
- Final Contract Value

If these latter two amounts are different, provide a brief explanation for the difference.

D. Responsiveness to Previous RFPs

This criterion refers to the Offeror's demonstrated participation in previous solicitations for this type of work at the Hanford Site.

E. Offeror location

During evaluation, preference will be given to Offerors that are physically located within the greater Tri-Cities, Washington Area.

4.2 Safety Program

The Offeror and each of its proposed subcontractors shall have a current Experience Modification Rate (EMR) of 1.0 or less to be considered for award. Should an EMR exceed 1.0, the Contractor must demonstrate and document that it has or will initiate programs, policies, and attitudes which will result in improved safety performance. In this case, it is the sole discretion of CPCCo to approve or disapprove an Offeror.

5.0 PROPOSAL SUBMITTAL DIRECTIONS

5.1 Notification of Intent to Propose

CPCCo requests that a prospective Offeror notify CPCCo in writing by 4:00 p.m. on July 28, 2021, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.

5.2 Deadline

Proposals are due by 4:00 p.m. on August 16, 2021. CPCCo reserves the right to reject any proposal received after the deadline.

5.3 Submittal Address

Identify the package containing the proposal as "Proposal in Response to RFP 351974" and submit electronically.

The Contract Specialist's telephone number is 509-373-7141 and the e-mail address is shelby_r_chubb@rl.gov. The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

5.4 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

5.5 Questions and Comments Regarding the RFP

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than August 2, 2021. The Offeror may transmit questions and comments via fax or e-mail. CPCCo will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CPCCo will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

5.6 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

6.0 NOTICES TO OFFERORS

6.1 Anticipated Award Date

The anticipated award date for this RFP is September 15, 2021.

6.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting BOA, the terms of the BOA shall govern.

6.3 North American Industry Classification System (NAICS) Code and Size Standard

CPCCo has determined that North American Industry Classification System (NAICS) Code 236220 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$39.5M.

6.4 Identification of Proprietary Data

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be "proprietary data", the document transmitting the data or which contains the

data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

6.5 Financial Capability Determination Information

CPCCo reserves the right, prior to award, to require the Offeror to submit information that CPCCo will use to make a determination whether the Offeror has the financial capability to successfully perform the type of work contemplated for award under these BOAs in accordance with the established terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

6.6 Subcontracting

Contractor may **not** subcontract any significant portion contracts awarded under the BOA without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this BOA to all lower-tier contractors and subcontractors.

Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of contracts awarded under the BOA.

Small Business Set Aside

Proposals made under this solicitation shall be from small business concerns, including; Disadvantaged, Women Owned, Veteran Owned, Service Disabled Veteran Owned and



HUBZone small businesses. Proposals received from concerns that are not small businesses shall not be considered for this solicitation. Disadvantaged, Women Owned, Veteran Owned and service Disabled Veteran Owned may self-certify to these categories as defined by the Small Business Administration (www.sba.gov). HUBZone businesses must be certified by the Small Business Administration.

6.8 Buy American Act

In accordance with the Buy American Act (BAA, FAR part 25) domestic end products as defined in the BAA shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CPCCo prior to contract award. Contractor certifies that all other products, supplied on any contract awarded under the BOA are Domestic products as defined in the BAA.

FAR -- Part 25 Foreign Acquisition

SECTION B – RFP ATTACHMENTS

1.0 ATTACHMENT 1 – STATEMENT OF WORK

2.0 ATTACHMENT 2 – DRAFT 4-PART CONTRACT

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS&CERTS)

3.0 ATTACHMENT 3 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 Revision 8, Dated November 05, 2019

[Representations & Certifications \(SP-16\)](#)