

November 3, 2022

Dear Prospective Offeror:

REQUEST FOR PROPOSAL NO: 362241

Central Plateau Cleanup Company (CPCCO) under Prime Contract No. 89303320DEM000030 with the U.S. Department of Energy, is requesting proposals for **Road Crossings for YE44 and YE45 Extraction Wells** in support of the **Soil and Groundwater Operations Project**, Richland, Washington.

Information regarding both the product or services required, and instructions for the preparation and submission of proposals, is contained in the attached Request for Proposal (RFP).

The anticipated schedule for this solicitation and award is as follows:

| | |
|------------------------------------|-------------------|
| RFP Issue Date: | November 3, 2022 |
| Notification of Intent to Propose: | November 8, 2022 |
| Pre-Bid Job Walkdown | November 15, 2022 |
| RFP Questions Due: | November 17, 2022 |
| Clarifications complete: | November 21, 2022 |
| Priced Proposals Due: | November 29, 2022 |
| Anticipated Contract Award: | December 13, 2022 |

If you have any questions regarding this solicitation, you can reach me at 509-430-9055, or via email at andrea_d_riste@rl.gov. We look forward to your proposal.

Sincerely,



Andrea D. Riste,
Sr. Contract Specialist
CPCCo Procurement

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Acronyms

| | |
|-------|---|
| BTR | Buyer's Technical Representative |
| DOE | Department of Energy |
| NAICS | North American Industry Classification System |
| QA | Quality Assurance |
| RFP | Request for Proposal |
| SOW | Statement of Work |
| CPCCO | Central Plateau Cleanup Company |

SECTION A – REQUEST FOR PROPOSAL (RFP)

1.0 INTRODUCTION

Central Plateau Cleanup Company (CPCCO) acting under contract with the Department of Energy, requests proposals for the award of a **Firm Fixed-Price** contract to provide **Road Crossings for YE44 and YE45 Extraction Wells** in support of the **Soil and Groundwater Operations Project**, Richland, Washington.

Section A contains the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign, and return with their proposal, as well as a Draft 4-Part Contract which contains:

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CPCCo may determine that any proposal not submitted in accordance with the specified requirements of this RFP is non-responsive and therefore, ineligible for award.

2.0 BASIS OF AWARD

Contract award shall be made to the Offeror with the lowest-priced, technically responsive proposal meeting all requirements of the RFP. Award may be made based upon initial proposals without discussions; therefore, initial proposals should contain the Offeror's **best and final** offer.

2.1 Acceptance or Rejection of Proposals

CPCCo reserves the right to accept or reject any proposal with or without discussion with the Offeror. CPCCo may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with Offeror's **best and final** offer);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

2.2 Responsiveness Determination

CPCCo will determine if the Offeror is responsive to the RFP requirements and eligible for award. This evaluation may include (but is not limited to) information gathered from other sources, including safety performance, financial stability, and past performance for CPCCo or other customers. This determination may be made at any time by CPCCo without additional questions or revision. CPCCo may waive minor informalities and irregularities in offers received.

2.3 Proposal Costs

CPCCo does not pay proposal preparation costs.

2.4 Award Notification

CPCCo will notify all Offerors once a successful proposal has been selected for award. There will be no public opening of proposals.

3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections.

Proposals must clearly and convincingly demonstrate that the Offeror has a thorough understanding of, and will be able to perform, the proposed contract work successfully. For technical work, describe the proposed technical approach including assumptions and supporting detail. Unsupported, unclear, or inconsistent statements about Offeror's proposed performance and compliance with all contract requirements may be determined as non-responsive.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

3.1 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and Offeror's ability to perform successfully as proposed. Offerors submitting proposals which are unclear or incomplete may be judged non-responsive and removed from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration.

Proposals shall be organized in the manner listed in Sections 3.2-3.4 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details from the technical proposal. Where estimated labor hours will provide clarity, propose them as hours only with no indication of price in the

technical proposal.

The following documents are required for a complete proposal package:

3.2 Volume I – Technical Proposal

Volume I shall consist of the Offeror's discussion that addresses the Offeror's capabilities, and what the Offeror will do to satisfy the requirements of the solicitation. This volume shall also specifically address the elements listed below to further substantiate their technical acceptability for this solicitation. The Offeror shall provide one (1) copy of this volume.

1. Technical approach and capabilities – Provide a discussion demonstrating the Offeror's understanding of the technical aspects of this procurement. The Offeror shall provide a written description of how the Offeror plans to accomplish the activities as required by the Statement of Work. Include any preliminary calculations, drawings, manufacturer's specifications, or other confirmatory basis in sufficient detail as to support compliance to the technical requirements.
2. Relevant Experience and past performance

The Offeror shall furnish three (3) relevant projects (past or current) along with references (past project should be within the last 3 years). References shall include the following current and up-to-date information for each specific reference. Note: Information gained elsewhere by CPCCo can also be used as part of the evaluation.

- Client Name and Address
- Client Technical Point of Contact and phone number
- Contract Number
- Brief Description of Work Scope
- Contract Type
- Period of Performance
- Original Contract Value \$<<insert value>>
- Final Contract Value \$<<insert value>>

If these latter two amounts are different, provide a brief explanation for the difference.

3. List of Key Personnel including Qualifications
4. **Schedule – Offeror shall include in their proposal a Project Schedule demonstrating their plan and sequence to execute the work prescribed by the Statement of Work within the timeframe stipulated.**

3.3 Volume II – Cost/Price and Contractual Proposal

Volume II shall consist of the Offeror's proposed pricing as instructed in the RFP pricing instructions. If a price sheet is included in the RFP below or as an attachment, the Offeror must complete the sheet as formatted. If a price sheet is not attached, the Offeror may submit their cost/price proposal in a format of their choosing. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design. Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in

Section B. The Offeror must submit an original and one copy of this volume.

Volume II shall include, at a minimum:

1. Completed Pricing Sheet (Attachment 2)
2. Executive Compensation Certification (Attachment 4)
3. Completed SP-16 Representations & Certifications (Attachment 5)
4. Lower-Tier Subcontractor List (Attachment 6)
5. Contractor Safety Pre-Qualification, Form 6004-812 (Attachment 7) – (Required for all lower-tier subcontractors that will perform work on site as well).

3.4 Volume III – Quality Assurance Manual

Volume III shall consist of one (1) copy of your Quality Assurance Manual as required. If the Offeror's Quality Assurance Manual has been previously submitted and approved by CPCCo, the Offeror shall submit a statement indicating prior approval and that no changes have occurred. If changes have occurred, submit a statement detailing the changes.

3.5 Offeror's Acceptance

The contract, if awarded, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror's submission of a proposal signifies the Offeror's unqualified acceptance of all technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception and may render the proposal "non-responsive," resulting in removal from evaluation and award considerations.

Exceptions to Technical Requirements and Other Terms and Conditions

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CPCCo considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CPCCo. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CPCCo may determine that the proposal is non-responsive.

3.6 Proposal Validity Period

A proposal shall remain firm for ninety **90** days after the proposal due date.

4.0 PROPOSAL SUBMITTAL DIRECTIONS

4.1 Notification of Intent to Propose

CPCCo requests that prospective Offeror's notify the Contract Specialist in writing by 4:00 p.m. on November 8, 2022. of their intent to submit a proposal in response to this RFP. Offeror's may transmit this notification via e-mail.

4.2 Deadline

Proposals are due by 4:00 p.m. on November 29, 2022. CPCCo reserves the right to reject any proposal received after the deadline.

4.3 Submittal Address

Identify the proposal package as "Proposal in Response to RFP: 362241."

It is CPCCo's preference that proposals be submitted via email to the Contract Specialist at andrea_d_riste@rl.gov. If Offeror desires to submit hard copies via U.S. Postal Service or other carrier, please contact contract specialist for delivery instructions. Proposals must be received by the proposal due date.

Offerors may contact the Contract Specialist to verify receipt of proposals. The Contract Specialist can be reached via email at andrea_d_riste@rl.gov or by phone at (509) 373-7141.

4.4 Withdrawal

Proposals may be withdrawn by written notice to the Contract Specialist at any time prior to award.

4.5 Questions and Comments Regarding the RFP

The Offeror shall submit any questions or comments regarding the RFP in writing via email to the Contract Specialist no later than November 17, 2022. CPCCo will respond to all questions in writing and provide copies of questions and answers to all Offerors. If the RFP requires an amendment to resolve questions/comments, CPCCo will issue an amendment to all Offerors who have not declined to participate, allowing time for amendment review before final submittal of proposals.

4.6 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

5.0 NOTICES TO OFFERORS

5.1 Anticipated Award Date

The anticipated award date for this RFP is December 13, 2022.

5.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents, and the resulting contract, the terms of the contract shall govern.

5.3 North American Industry Classification System (NAICS) Code and Size Standard

CPCCo has determined that North American Industry Classification System (NAICS) Code **237310** applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business regarding this acquisition is **\$39.5 million**.

5.4 Identification of Proprietary Data

If the Offeror submits any data as part of their proposal, which is considered to be “proprietary data,” the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered proprietary. To the extent that the restrictive marking prevents CPCCo from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

5.5 Certified Cost or Pricing Data

The Offeror is not required to provide certified cost or pricing data. However, CPCCo may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CPCCo cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

5.6 Financial Capability Determination Information

CPCCo reserves the right, prior to award, to require the Offeror to submit information that will be used to determine whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include but is not limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CPCCo.

5.7 Subcontracting

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CPCCo to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CPCCo a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this [webpage](#).

CPCCo reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable

- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

5.8 Subcontracting Plan

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Contractor shall submit and utilize a subcontracting plan in accordance with Special Provision SP-11 Subcontracting Plan Requirements, available for downloading from CPCCo's [website](#).

The subcontracting plan must be submitted and accepted by CPCCo prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, CPCCo's prime contract number 89303320DEM000030 and DUNS number 081368804. Contact the Central Plateau Cleanup Company Small Business Advocate for assistance in reporting.

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless CPCCo granted an exemption prior to award for one of the following circumstances:

1. Contractor is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.
3. The proposed Contract is not expected to exceed \$700,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.

5.9 Ship to Address

All shipping containers and paperwork are to be marked with the following legend:

U.S. Department of Energy
c/o Central Plateau Cleanup Company, Inc.
2355 Stevens Drive, Building 1163
Richland, WA, 99352

5.10 Buy American Act

In accordance with the Buy American Act (BAA, FAR part 25) domestic end products as defined in the BAA shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CPCCo prior to contract award. Contractor certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

[FAR -- Part 25 Foreign Acquisition](#)

SECTION B – RFP ATTACHMENTS

1.0 ATTACHMENT 1 – STATEMENT OF WORK AND TECHNICAL DRAWINGS

2.0 ATTACHMENT 2 – PROPOSAL PRICING WORKSHEET

3.0 ATTACHMENT 3 – DRAFT 4-PART CONTRACT

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS & CERTS)

4.0 ATTACHMENT 4 – EXECUTIVE COMPENSATION FORM

5.0 ATTACHMENT 5 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the Offeror's registered small business size standard.

SP-16 Revision 1, Dated May 4, 2022

https://cpcco.hanford.gov/files.cfm/SP-16_Rev1.pdf

6.0 ATTACHMENT 6 – LOWER-TIER SUBCONTRACTOR LIST

7.0 ATTACHMENT 7 – CONTRACTOR SAFETY PRE-QUAL